



STATE OF NEW HAMPSHIRE
OFFICE OF THE GOVERNOR

CHRISTOPHER T. SUNUNU
Governor

April 27, 2020

Sarah Stewart
Commissioner
New Hampshire Department of Natural and Cultural Resources
19 Pillsbury Street
Concord, N.H. 03301

Dear Commissioner Stewart,

Pursuant to my authority under RSA 21-P:43, RSA 4:45, RSA 4:47, and Executive Order 2020-04, as extended by Executive Order 2020-05, I have approved your written request, in attachment, to take the following actions related to CARES Act emergency relief funds:

1. Accept and expend \$427,000 in Coronavirus Aid, Relief, and Economic Security (CARES) Act funds from the National Endowment for the Arts (NEA) in response to the COVID-19 Pandemic, effective through June 30, 2021. 100% Federal Funds.

The Department of Administrative Services is authorized to take the actions necessary to effectuate this authorization.

Sincerely,

A handwritten signature in blue ink that reads "Christopher T. Sununu".

Christopher T. Sununu
Governor

CC Charles Arlinghaus, Commissioner, Department of Administrative Services



STATE OF NEW HAMPSHIRE
DEPARTMENT of NATURAL and CULTURAL RESOURCES
STATE COUNCIL on the ARTS

19 Pillsbury Street CONCORD, NEW HAMPSHIRE 03301

April 24, 2020

His Excellency, Governor Christopher T. Sununu
State House
Concord, New Hampshire 03301

**REQUESTED ACTION UNDER RSA 21-P:43, RSA 4:45, RSA 4:47, AND EXECUTIVE ORDER 2020-04,
AS EXTENDED BY EXECUTIVE ORDER 2020-05**

Dear Governor Sununu,

The Department of Natural and Cultural Resources, NH State Council on the Arts, requests authorization to accept and expend \$427,000 in Coronavirus Aid, Relief, and Economic Security (CARES) Act funds from the National Endowment for the Arts to support the nonprofit arts sector in response to the COVID-19 pandemic effective upon your approval through June 30, 2021. 100% Federal Funds.

Funds will be budgeted as follows:

Federal Arts Partnership Grant					
03-035-035-353510-41110000					
FY 2020/21					
Class	Description	Account	FY 2020 Current Budget	Requested Action	FY 2020 Revised Budget
Revenue					
000	Federal Funds	404519	(860,526)	(427,000)	(1,287,526)
Totals:			(860,526)	(427,000)	(1,287,526)
Expense					
010	Personal Services - Permanent	500100	179,294	0	179,294
011	Personal Services - Unclassified	500126	80,091	0	80,091
018	Overtime	500106	1,000	0	1,000
020	Current Expenses	500200	10,000	0	10,000
022	Rent-Leases Other Than State	500257	2,500	0	2,500
026	Organizational Dues	500251	4,000	0	4,000
028	Transfers To General Services	582814	28,000	0	28,000
030	Equipment New/Replacement	500301	10,000	0	10,000
038	Technology - Software	500175	6,000	0	6,000
039	Telecommunications	500188	1,000	0	1,000
040	Indirect Costs	500800	11,749	7,150	18,899
041	Audit Fund Set Aside	500801	804	427	1,231
042	Additional Fringe Benefits	500620	25,100	0	25,100
050	Personal Services - Temporary	500109	20,000	0	20,000
060	Benefits	500612	98,688	0	98,688

065	Board Expenses	500541	10,000	0	10,000
066	Employee Training	500543	5,000	0	5,000
069	Promotional – Marketing Expense	500585	10,000	0	10,000
070	In-State Travel Reimbursement	500700	5,000	0	5,000
072	Grants – Federal	502627	325,000	419,423	744,423
080	Out-of-State Travel Reimbursement	500710	5,000	0	5,000
089	Transfer to DAS Maintenance Fund	501543	2,300	0	2,300
102	Contracts for Program Services	500731	20,000	0	20,000
Totals:			\$860,526	\$427,000	\$1,287,526

EXPLANATION

The National Endowment for the Arts (NEA) has amended its current Partnership Agreement with the NH State Council on the Arts (Council) with funds from the CARES Act. The funds are being provided on a non-matching basis to support art programs, services, and activities associated with carrying out the Council's NEA-approved strategic plan, as well as, salaries, administration costs, and related sub-granting to the nonprofit arts sector in response to the COVID-19 pandemic.

The Council is requesting authorization to accept and expend \$427,000 in Federal Funds from the NEA and to budget the funds as follows:

Class 040 – Indirect Costs – Appropriation will be used to pay required indirect costs

Class 041 – Audit Fund Set Aside – Appropriation will be used to pay required audit fees

Class 072 – Grants – Federal – Appropriation will be used for supporting artists

Respectfully submitted,



Sarah L. Stewart
Commissioner

OFFICIAL NOTICE OF ACTION
National Endowment for the Arts

Action Taken: Funding Amendment Date of Action: 4/14/2020 Award Date: 6/11/2019

FEDERAL AWARD INFORMATION	
Federal Award ID Number (FAIN)	1855991-61-19
Award Recipient	New Hampshire State Council on the Arts
Award Recipient DUNS	878011261
Award Period	7/1/2019 - 12/31/2022
CFDA Number	45.025 Promotion of the Arts Partnership Agreements
Does the award support Research & Development?	No
Project Description	To support arts programs, services, and activities associated with carrying out the agency's National Endowment for the Arts-approved strategic plan, as well as salaries, administration costs, and related subgranting to the nonprofit arts sector in response to the COVID-19 pandemic.
Grant Program and Office	Partnerships (State & Regional), State & Regional

AWARD AMOUNTS	
Amount of Federal Funds Obligated by this Action	\$427,000.00
Total Amount of Federal Funds Obligated	\$1,138,700.00
Total Amount of the Federal Award	\$1,138,700.00

RECIPIENT CONTACTS	
Role	Name
Authorizing Official	Ms. Cassandra A Mason (User Name - CMason) cassandra.mason@dncr.nh.gov
Grant Administrator	Virginia Lupi (User Name - VLupi) virginia.lupi@dncr.nh.gov

REMARKS

Amendment #1:

Your Partnership Agreement has been amended with funds from the Coronavirus Aid, Relief, and Economic Security Act, or CARES Act.

Amount: The grant amount has been increased by "\$427,000" to "\$1,138,700."

The additional "\$427,000" is to support salaries, administration costs, and related subgranting to the nonprofit arts sector in response to the COVID-19 pandemic.

These additional funds are provided on a non-matching basis. No cost share is required.

To request your CARES Act funds, you must submit (via REACH) a separate Payment Request from your regular Partnership Agreement funds. Do not combine requests. Indicate in the Progress Report field that the request is for CARES Act funds only.

Additional information regarding CARES Act funds is available on the Document Tab.

All other provisions of the award remain in effect.

AWARDING OFFICIAL

Diane Biddle

Diane Biddle
Lead Grants Management Specialist