



Governor's Office for Emergency Relief and Recovery

MUNICIPAL AND COUNTY RELIEF FUND

SUBGRANTEE NOTICE: SN 20-01

DATE: May 28, 2020

This shall serve as Subgrantee Guidance and Subgrantee Notice under the GOFERR Grant Agreement, Exhibit A, paragraph 7. The following modifications to the Agreement have been approved:

Exhibit B

The restriction on submission of costs incurred to specific reimbursement periods is waived. Grantees may submit a payment request on the form provided by GOFERR by e-mail for allowable costs as follows:

For allowable costs incurred from March 1, 2020 to April 30, 2020, during any of the three reimbursement period dates of June 1, July 15, or September 15.

For allowable costs incurred from May 1 to June 30, 2020, during any of the remaining two reimbursement period dates of July 15 or September 15.

For allowable costs incurred from July 1 to August 31, during the reimbursement period date of September 15.

No more than one payment request will be processed during each of the three reimbursement dates. Thus, there will be a maximum of three payment requests allowed: June 1, July 15, and September 15. The July 15 and September 15 reimbursement requests will only be accepted in the two weeks preceding the reimbursement request deadline. Requests received outside of this window will not be processed. Only one reimbursement request may be submitted for each reimbursement date. If a governmental entity fails to include an allowable cost in a prior payment request, you may include that cost within a subsequent payment request.

An executed Grant Agreement shall accompany the first payment request.

Exhibit A, paragraph 4

For purposes of facilitating payment requests, GOFERR will presume the following four categories of expenses to be 75% FEMA reimbursable.

1. Personal Protective Equipment related to COVID-19
2. Police/Fire/Emergency Medical Overtime Costs
3. Temporary Medical Facilities and/or Enhanced Medical/Hospital Capacity
4. Disinfection of Public Facilities

For these four categories, GOFERR will reimburse the 25% of costs that are not eligible for reimbursement from FEMA.

For all other categories, GOFERR will presume the costs are not eligible for reimbursement from FEMA, and GOFERR will reimburse 100% of the allowable costs, unless it is indicated that FEMA reimbursement has been sought, in which case GOFERR will only reimburse 25% of the allowable costs..

If FEMA denies a reimbursement request for an expense, then GOFERR will reimburse the remaining 75% of allowable costs, provided the denial is reported by the September 15 payment request date.

If by the September 15 reimbursement request deadline a governmental entity's total FEMA eligible costs have not exceeded \$3,300 FEMA minimum threshold for reimbursement requests during the state of emergency, then GOFERR will reimburse 100% of the allowable costs.

If FEMA denies a reimbursement request after the September 15 payment date, then GOFERR will be unable to reimburse the allowable costs from this allocation.