



## New Hampshire State Emergency Operations Center Alternate Care Facility Cost Guidance

### Quarantine/Isolation Sites

The intent of this document is to provide guidance for reimbursement of unrecoverable costs<sup>1</sup> incurred by eligible applicants for activities at Alternate Care Sites (ACS). The following reasonable costs incurred by Alternate Care Site (ACS) facilities are eligible for reimbursement and/or direct assistance as defined below.



Activities for funding may include, but are not limited to:<sup>2</sup>

- Reasonable Staffing Costs
- Transportation (i.e. buses, EMS, etc.)
- Equipment/Medical Supplies

### Funding Breakdown

**100% of costs for emergency assistance activities will be covered as authorized by sections 403 (42 U.S.C. 5170b) and 503 (42 U.S.C. 5193) of the Stafford Act from April 2, 2020 through May 2, 2020.**

#### **75% Federal Emergency Management Agency (FEMA), Public Assistance (PA) Program, Emergency Protective Measures (Category B)**

- Under the President's National Emergency Declaration declared on March 13, 2020, and subsequent Major Disaster Declaration declared for the State of New Hampshire on April 3, 2020, state, local, tribal, and territorial (SLTT) government entities and certain critical and essential private non-profit (PNP) organizations are eligible to apply for Public Assistance (PA).
- Certain PNP organizations are eligible to apply for PA, including those that own and/or operate medical care facilities. See the [New Hampshire Division of Homeland Security and Emergency Management \(HSEM\) Resource Center](#) for a list of eligible PNPs.
- Private for profit entities, including for profit hospitals, are not eligible for assistance from FEMA under the PA Program. However, State and local government entities may contract with for profit hospitals to carry out eligible emergency protective measures. FEMA will reimburse the eligible Applicant for reasonable costs associated with eligible work, and the Applicant will then pay the private entity for the provision of services.

#### **25% State Assistance and/or other Federal Funds as allowable/available**

- Unrecoverable costs will be covered by other Federal and/or State funds

<sup>1</sup> Costs not eligible for reimbursement through insurance billing, Medicare, Medicaid, etc.

<sup>2</sup> Eligible emergency protective measures taken to respond to COVID-19 at the direction or guidance of public health officials may be reimbursed under Category B of the Public Assistance Program under either an emergency or major disaster declaration. This could include emergency medical care activities performed by a state, local, or tribal government agency required as a result of COVID-19. In addition to performing these activities through its own employees, the state, local, or tribal government could contract for those services.

## Cost Recovery Options

- **Billable services for patients should continue to be submitted for payment to private insurers. Costs not covered by insurance will be considered eligible under PA, state assistance, and/or other federal funds as allowable.**
- Costs must be related to emergency protective measures conducted before, during, or after the incident that eliminate or lessen the immediate threat to lives, public health or safety. (PAPPG v3.1 page 57)
- Costs must be as a direct result of the COVID-19 pandemic.
- Costs must be reasonable as defined by FEMA:

*A cost is reasonable if, in its nature and amount, it does not exceed that which would be incurred by a prudent person under the circumstances prevailing at the time the decision was made to incur the cost. In other words, a reasonable cost is a cost that is both fair and equitable for the type of work being performed.<sup>3</sup>*

- Applicants will be asked to identify a lead point of contact to serve as the authorized representative for the reimbursement process.

## Reimbursement

- The PA Program allows for a 75 percent federal cost share (75% federal share/25% non-federal share). 100% cost share request has been submitted to FEMA.
- Costs will be reimbursed following receipt of required documentation.
- All assistance provided under PA is subject to standard program eligibility requirements, including reasonable cost, procurement, and duplication of benefits requirements.
- FEMA cannot provide assistance under PA that is covered by another funding source. (i.e. Centers for Disease Control and Prevention (CDC))
- FEMA cannot provide funding if costs are covered by private insurance, Medicare, Medicaid, or a pre-existing private payment agreement.

## Direct State Assistance

The State of New Hampshire will provide direct state assistance.

The New Hampshire Division of Homeland Security and Emergency Management will assign a liaison to assist with paperwork and process to provide support.

\*Eligibility of advancements due to cash flow hardships will be evaluated on a case-by-case basis by the State of New Hampshire Office of the Governor.

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<sup>3</sup> Public Assistance Program and Policy Guidance, FEMA (April 2018)