



**STATE OF NEW HAMPSHIRE
OFFICE OF THE GOVERNOR**

CHRISTOPHER T. SUNUNU
Governor

June 4, 2021

George Copadis
Commissioner
New Hampshire Department of Employment Security
45 South Fruit Street
Concord, N.H. 03301

Dear Commissioner Copadis,

Pursuant to my authority under RSA 21-P:43; RSA 4:45; RSA 4:47; and Executive Order 2020-04, as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, 2020-20, 2020-21, 2020-23, 2020-24, 2020-25, 2021-01, 2021-02, 2021-04, 2021-05, 2021-06, 2021-08, and 2021-10 I have approved your written request, in attachment, to take the following actions related to the COVID-19 Public Health Emergency:

1. Authority for New Hampshire Employment Security (NHES) to accept and expend \$7,503,435 in additional federal funds from the United States Department of Labor – Employment Training Administration (USDOL-ETA) resulting from the significant increase in unemployment claims due to COVID-19. Budgeted consistent with the information in the request, in attachment, effective through June 30, 2022. (100% Federal Funds)

The Department of Administrative Services is authorized to take the actions necessary to effectuate this authorization.

Sincerely,

A handwritten signature in blue ink that reads "Christopher T. Sununu".

Christopher T. Sununu
Governor

CC: Charles Arlinghaus, Commissioner, Department of Administrative Services



ADMINISTRATIVE OFFICE
45 SOUTH FRUIT STREET
CONCORD, NH 03301-4857



GEORGE N. COPADIS, COMMISSIONER

RICHARD J. LAVERS, DEPUTY COMMISSIONER

June 4, 2021

His Excellency, Governor Christopher T. Sununu
State House
Concord, NH 03301

REQUESTED ACTION UNDER RSA 21-P:43; RSA 4:45; RSA 4:47; AND EXECUTIVE ORDER 2020-04, AS EXTENDED BY EXECUTIVE ORDERS 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, 2020-20, 2020-21, 2020-23, 2020-24, 2020-25, 2021-01, 2021-02, 2021-04, 2021-05, 2021-06, 2021-08 AND 2021-09.

Authorize the New Hampshire Employment Security (NHES) to accept and expend \$7,503,435 in additional federal funds from the United States Department of Labor – Employment and Training Administration (USDOL-ETA) resulting from the significant increase in unemployment claims due to COVID-19 through June 30, 2022. 100% Federal Funds.

02-027-027-270010-80400000 Employment Security			SFY 2021		
Class	Account	Class Description	Current Budget	Requested Action	Revised Budget
000	404625	FEDERAL FUNDS	(\$42,795,547)	(\$7,503,435)	(\$50,299,982)
001	484945	TRANSFERS FROM OTHER AGENCY	(\$975,757)		(\$975,757)
003	407549	REVOLVING FUNDS	(\$11,658,183)		(\$11,658,183)
009	402338	AGENCY INCOME	(\$593,391)		(\$593,391)
00D	488522	TRANSFERS FROM OTHER AGENCY	(\$4,523,000)		(\$4,523,000)
TOTAL REVENUE:			(\$60,545,878)	(\$7,503,435)	(\$68,049,313)
010	500100	PERSONAL SERVICES PERM CLAS	\$14,211,684		\$14,211,684
011	500126	PERSONAL SERVICES UNCLASSIF	\$232,480		\$232,480
012	500128	PERSONAL SERVICES UNCLASSIF	\$108,451		\$108,451
013	500131	PERSONAL SERVICES UNCLASSIF	\$347,354		\$347,354
018	500106	OVERTIME	\$3,828,239		\$3,828,239
019	500105	HOLIDAY PAY	\$160,499		\$160,499
020	500200	CURRENT EXPENSES	\$911,841	\$310,000	\$1,221,841
022	500248	RENTS-LEASES OTHER THAN STA	\$451,368		\$451,368
023	500291	HEAT ELECTRICITY WATER	\$518,055		\$518,055
024	500225	MAINT OTHER THAN BUILD-GRN	\$246,062		\$246,062
026	500251	ORGANIZATIONAL DUES	\$25,500		\$25,500
027	582703	TRANSFERS TO DOIT	\$5,181,890		\$5,181,890
028	582814	TRANSFERS TO GENERAL SERVIC	\$1		\$1

02-027-027-270010-80400000 Employment Security			SFY 2021		
Class	Account	Class Description	Current Budget	Requested Action	Revised Budget
030	500331	EQUIPMENT NEW REPLACEMENT	\$159,244		\$159,244
037	500174	TECHNOLOGY-HARDWARE	\$1,008,421	\$350,000	\$1,358,421
038	509038	TECHNOLOGY-SOFTWARE	\$10,582,463	\$350,000	\$10,932,463
039	500188	TELECOMMUNICATIONS	\$651,501		\$651,501
040	500800	INDIRECT COSTS	\$407,315		\$407,315
041	500801	AUDIT FUND SET ASIDE	\$44,542	\$7,503	\$52,045
042	500620	ADDITIONAL FRINGE BENEFITS	\$1,655,946		\$1,655,946
046	500460	CONSULTANTS	\$4,000		\$4,000
047	500240	OWN FORCES MAINT BUILD-GRN	\$9,210		\$9,210
048	500226	CONTRACTUAL MAINT BUILD-GRN	\$527,178		\$527,178
049	584922	TRANSFER TO OTHER STATE AGE	\$91,404		\$91,404
050	500109	PERSONAL SERVICE TEMP APPOI	\$1,179,331		\$1,179,331
057	500531	BOOKS PERIODICALS SUBSCRIPT	\$11,300		\$11,300
059	500117	TEMP FULL TIME	\$1,104,853		\$1,104,853
060	500601	BENEFITS	\$9,907,796		\$9,907,796
061	500536	UNEMPLOYMENT COMPENSATION	\$20,000		\$20,000
062	500538	WORKERS COMPENSATION	\$125,000		\$125,000
065	500542	BOARD EXPENSES	\$15,000		\$15,000
066	500544	EMPLOYEE TRAINING	\$16,907		\$16,907
070	500700	IN STATE TRAVEL REIMBURSEME	\$84,900		\$84,900
080	500710	OUT OF STATE TRAVEL REIMB	\$37,000		\$37,000
085	588512	INTER-AGENCY TRANSFERS-FEDERAL	\$465,000		\$465,000
102	500731	CONTRACTS FOR PROGRAM SERVI	\$5,867,584	\$6,455,932	\$12,323,516
103	500740	CONTRACTS FOR OP SERVICES	\$309,030		\$309,030
211	501590	CATASTROPHIC CASUALTY INS	\$3,373		\$3,373
229	500764	SHERIFF REIMBURSEMENT	\$10,500	\$30,000	\$40,500
230	500765	INTERPRETER SERVICE	\$23,657		\$23,657
TOTAL EXPENDITURES:			\$60,545,878	\$7,503,435	\$68,049,313

EXPLANATION

NHES is requesting approval to accept and expend additional federal funds to support anticipated costs of the increase in unemployment claim volumes resulting from the COVID-19 pandemic.

Due to the unexpected nature of the COVID-19 pandemic, NHES was not able to forecast or budget these funds in advance.

NHES is requesting authorization to accept and expend \$7,503,435 in Federal funds from USDOL-ETA, and to budget the funds as follows:

Class 020 Current Expenses – The funds will be used to pay increased current expenses such as check stock/ink, paper, postage, banking costs, etc. in response to increased workloads.

Class 037 Technology, Hardware – The funds will be used to pay for anticipated hardware updates necessary resulting from significant system modifications.

Class 038 Technology, Software – The funds will be used to pay for anticipated system modifications and enhancements.

Class 041 Audit Fee Set Aside – The funds will be used to pay audit fee set aside associated with federal funding to comply with RSA 124:16 that requires all agencies which receive federal funds to set aside a percentage (0.1%) of the federal revenue amount received to pay for financial and compliance audits.

Class 102 Contracts for Program Services – The funds will be used to support the unemployment compensation hotline call center contract as well as for contracts with law firms to provide assistance with processing, adjudicating and determining outcomes of appeals.

Class 229 Sheriff Reimbursements – The funds will be used to support the cost of added security detail during the initial weeks of reopening NHES local offices to the public.

There are no General Funds required with this request. In the event that these funds become no longer available, General funds will not be requested to support these expenditures.

Respectfully submitted,



George N. Copadis
Commissioner

GNC/jdr