



# State of New Hampshire

DEPARTMENT OF SAFETY  
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ROBERT L. QUINN  
COMMISSIONER OF  
SAFETY

June 4, 2021

His Excellency, Governor Christopher T. Sununu  
State House  
Concord, New Hampshire 03301

### Requested Actions

1. Pursuant to RSA 14:30-a VI, authorize the Department of Safety, Division of Homeland Security and Emergency Management, to accept and expend Public Assistance (PA) Grant Program funds in the amount of \$81,218,500.00 from the Federal Emergency Management Agency (FEMA) for DR4516 COVID-19. Effective upon Governor's approval for the period July 1, 2021 through June 30, 2023. Funding Source: 100% Federal Funds.

2. Pursuant to RSA 124:15, and contingent upon the approval of requested action #1, authorize the Department of Safety, Division of Homeland Security and Emergency Management, to continue six temporary full-time positions, one Assistant Chief Emergency Management Specialist (LG23), two Program Planner I (LG 19) and three Program Assistant II (LG 15), to assist with Public Assistance response and grant administration. Effective upon Governor's approval for the period July 1, 2021 through June 30, 2023. Funding Source: 100% Federal Funds.

Funds are to be budgeted in SFY2022 in the following account.

02-23-23-236010-12320000 Dept. of Safety – HSEM - Declared Disasters Public Assistance

Class	Description	SFY2022 Current		Requested Action	SFY2022 Revised	
		Adjusted	Authorized		Adjusted	Authorized
000-404805	Federal Funds		(\$0.00)	(\$81,218,500.00)		(\$81,218,500.00)
010-500100	Personal Services Perm Clas		\$0.00	\$100,000.00		\$100,000.00
018-500106	Overtime		\$0.00	\$500,000.00		\$500,000.00
019-500105	Holiday Pay		\$0.00	\$7,500.00		\$7,500.00
020-500200	Current Expense		\$0.00	\$6,000,000.00		\$6,000,000.00
030-500311	Equipment		\$0.00	\$100,000.00		\$100,000.00
037-500174	Technology-Hardware		\$0.00	\$50,000.00		\$50,000.00
038-500177	Technology-Software		\$0.00	\$10,000.00		\$10,000.00
039-500188	Telecommunications		\$0.00	\$250,000.00		\$250,000.00
040-500800	Indirect Costs		\$0.00	\$1,900,000.00		\$1,900,000.00
041-500801	Audit Fund Set Aside		\$0.00	\$180,000.00		\$180,000.00
050-500109	Personal Service Temp		\$0.00	\$200,000.00		\$200,000.00
059-500117	Temp Full-Time		\$0.00	\$480,000.00		\$480,000.00
060-500601	Benefits		\$0.00	\$700,000.00		\$700,000.00
066-500543	Employee Training		\$0.00	\$6,000.00		\$6,000.00
070-500705	In-State Travel		\$0.00	\$25,000.00		\$25,000.00
072-500574	Grants Federal		\$0.00	\$5,000,000.00		\$5,000,000.00
080-507101	Out of State Travel		\$0.00	\$10,000.00		\$10,000.00
085-500xxx	Interagency Transfers Fed Funds		\$0.00	\$61,200,000.00		\$61,200,000.00
103-502664	Contracts for Op Services		\$0.00	\$4,500,000.00		\$4,500,000.00
	Total		\$0.00	\$81,218,500.00		\$81,218,500.00

### Explanation

The Federal Emergency Management Agency (FEMA) Public Assistance (PA) Grant Program provides federal assistance to state and local government organizations and certain qualified private nonprofit organizations to assist in responding to and recovering from federally declared disasters. To date, the State of New Hampshire has had eight declared disasters since June 1, 2017, impacting the entire State. On April 3, 2020, the president declared a major disaster in response to COVID-19 resulting in the establishment of the DR4516 designation. In response to the COVID-19 Public Health Emergency, NH Department of Safety (DOS) has and continues to utilize force account labor and contracted materials, supplies, and equipment in order to complete Emergency Protective Measures statewide.

This request to accept and expend \$81,218,500.00 represents the current estimated unrecovered federal share of the Public Assistance Grant Program for the State's Emergency Protective Measures conducted for the DR4516 COVID-19 response. These actions were taken to save lives and protect public health and safety during the COVID-19 pandemic. This includes, but is not limited to, activating and staffing the State Emergency Operations Center (SEOC) to support New Hampshire's response efforts, mobilizing Alternate Care Site (ACS) locations, purchasing life-saving and life-sustaining commodities (including personal protective equipment (PPE)), and activating and staffing numerous call-centers to help keep the public informed about COVID-19 and vaccine distribution. Emergency response activities continue to this day and these appropriations and positions are required in FY22 and FY23 to ensure an uninterrupted emergency response and timely federal reimbursement for eligible activities.

These COVID-19 PA funds were not included in the State of New Hampshire FY 22/23 budget request because at the time of budget development, declared disaster DR4516 was still ongoing and the level and timing of the funding required was not known.

The funds will be budgeted as follows:

The funds in Class 010, Personal Services Perm Class, will be used to pay two existing DOS employees who have been reassigned to assist HSEM manage the COVID-19 response including PPE and vaccine distribution, and managing call centers whose current funding will not support the COVID-19 response.

The funds in Class 018, Overtime, will be used to pay existing DOS employees working overtime in support of the COVID-19 response, such as managing vaccine distribution including mass vaccine sites.

The funds in Class 019, Holiday Pay, will be used to pay two existing DOS employees who have been reassigned to assist HSEM manage the COVID-19 response including PPE and vaccine distribution, and managing call centers whose current funding will not support the COVID-19 response.

The funds in Class 030, Equipment, will be used to purchase equipment needed to manage the COVID-19 response including but not limited to, onsite storage containers and equipment used at six fixed indoor vaccination sites.

The funds in Class 037, Technology Hardware, will be used to purchase computers and peripherals associated with the ongoing response.

The funds in Class 038, Technology Software, will be used to purchase computer software used to manage the ongoing response.

The funds in Class 039, Telecommunications, will be used to fund communications systems used to coordinate the ongoing response.

The funds in Class 040, Indirect Costs, represent the indirect cost associated amount for this request.

The funds in Class 041, Audit Funds Set Aside, represent the audit fund set aside associated amount for this request.

The funds in Class 050, Personal Service Temp, will be used to pay salaries for existing part time positions supporting the COVID-19 response.

The funds in Class 059, Temp Full-Time, will be used to continue to fund one Assistant Chief Emergency Management Specialist, two Program Planner I, and three Program Assistant II full-time temporary positions to support the emergency response and ongoing administration of the Public Assistance grant.

The funds in Class 060, Benefits, will be used to pay the benefits associated with the above personnel costs.

The funds in Class 66, Employee Training, will be used to cover costs associated with training new and existing employees on compliance requirements associated with the Public Assistance grant program.

The funds in Class 70, In State Travel, will be used to cover costs of traveling across the state for emergency response and grant management activities.

The funds in Class 72, Grants Federal, will be used to provide reimbursements to sub-grantees for costs incurred supporting the COVID-19 response.

The funds in Class 80, Out of State Travel, will be used to cover costs of traveling out of state for emergency response and grant management activities.

The funds in Class 85, Interagency Transfers of Federal Funds, will be used to provide reimbursements to State Agencies for the costs incurred supporting the COVID-19 response.

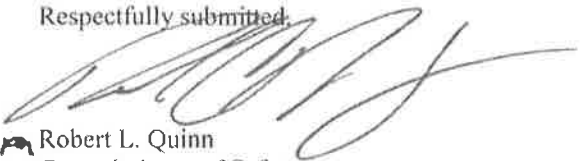
The funds in Class 103, Contracts for Operational Services, will be used to fund contracts that support the COVID-19 response, including support for the 211 call-center.

The following information is provided in accordance with the comptroller's instructional memorandum dated September 21, 1981.

- 1) *List of personnel involved:* One Assistant Chief Emergency Management Specialist (LG 23 A000), two Program Planner I (LG 19 A000) and three Program Assistant II (LG 15 A000).
- 2) *Nature, Need, and Duration:* These positions are needed to assist HSEM with Public Assistance grant administration. The proposed grant funding for these position ends on June 30, 2023.
- 3) *Relationship to existing agency programs:* These positions will provide support to HSEM with grant administration.
- 4) *Has a similar program been requested of the legislature and denied?* No.
- 5) *Why wasn't funding included in the agency's budget request?* These duration of these funds was not known at the time the budget was created.
- 6) *Can portions of the grant funds be utilized?* All grant funds must be used for eligible work within the declared disaster areas.
- 7) *Estimate the funds required to continue this position:* Funds for these positions are estimated at \$420,000.00 in FY22 and \$436,000 in FY23.

There are no General funds required with this request. In the event that Federal funds are no longer available, General funds and/or Highway funds will not be requested to support this program.

Respectfully submitted,



Robert L. Quinn  
Commissioner of Safety

His Excellency, Governor Christopher T. Sununu  
June 4, 2021  
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I hereby approve this request pursuant to RSA 21-P43, RSA 4:45, RSA 4:47, and Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, 2020-20, 2020-21, 2020-23, 2020-24, 2020-25, 2021-02, 2021-04, 2021-05, 2021-06, 2021-08, and 2021-10.

6.7.21

Date



Governor Christopher T. Sununu

**Homeland Security and Emergency Management  
Public Assistance Grant Program  
Fiscal Situation**

**Federal Funds Awarded:**

DR4329 July 2017 Severe Storms and Flooding (7/1/2017-11/06/2019)	\$5,353,589.85
DR4355 Oct 2017 Severe Storms and Flooding (Ongoing)	\$9,263,163.66
DR4370 March 2018 Severe Storm and Flooding (Ongoing)	\$4,297,287.04
DR4371 March 2018 Severe Winter Storm and Snowstorm (Ongoing)	\$2,544,789.77
DR4457 July 2019 Severe Storm and Flooding (Ongoing)	\$2,507,790.50
DR4516 COVID-19 (Ongoing)	<u>\$191,833,907.93</u>
<b>Total Grant Funds Awarded</b>	<b>\$215,800,528.75</b>

Less expenses in FY 2018	(\$583,807.60)
Less expenses in FY 2019	(\$11,713,691.86)
Less expenses in FY 2020	<u>(\$4,600,232.51)</u>
<b>Total Prior Fiscal Year Actual Expenses</b>	<b>(\$16,897,731.97)</b>

**Net Grant Funds Remaining as of July 1, 2020** **\$198,902,796.78**

Less SFY 2021 Estimated Expenditures and Encumbrances **(\$113,854,172.41)**  
Account 02-23-23-236010-12320000

Excess grant funds available to appropriate **\$85,048,624.37**

**This Request** **\$81,218,500.00**