



**STATE OF NEW HAMPSHIRE
OFFICE OF THE GOVERNOR**

CHRISTOPHER T. SUNUNU
Governor

May 5, 2020

Lori Shibinette
Commissioner
New Hampshire Department of Health and Human Services
129 Pleasant Street
Concord, N.H. 03301

Dear Commissioner Shibinette,

Pursuant to RSA 21-P:43; RSA 4:45; RSA 4:47; and Executive Order 2020-04 as extended by Executive Orders 2020-05 and 2020-08, I have approved your written request, in attachment, to take the following actions related to the COVID-19 Public Health Emergency:

1. Accept and expend funds from the Centers for Medicare and Medicaid Services (CMS), in the amount of \$137,578, budgeted consistent with the information in the request in attachment, through June 30, 2021. (100% Federal)

The Department of Administrative Services is authorized to take the actions necessary to effectuate this authorization.

Sincerely,

A handwritten signature in blue ink that reads "Chris T. Sununu".

Christopher T. Sununu
Governor

CC Charles Arlinghaus, Commissioner, Department of Administrative Services



STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF HUMAN SERVICES
DIVISION FOR CHILDREN, YOUTH & FAMILIES

Lori A. Shibinette
Commissioner

Joseph E. Ribsam, Jr.
Director

129 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-4451 1-800-852-3345 Ext. 4451
FAX: 603-271-4729 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

May 4, 2020

His Excellency, Governor Christopher T. Sununu
State House
Concord, New Hampshire 03301

**REQUESTED ACTION UNDER RSA 21-P:43, RSA 4:45, RSA 4:47 & EXECUTIVE ORDER 2020-04 AS
EXTENDED BY EXECUTIVE ORDER 2020-05 AND FURTHER EXTENDED BY EXECUTIVE ORDER
2020-08**

Authorize the Department of Health and Human Services, Division for Children, Youth and Families to accept and expend Child Welfare Services, title IV, Part B, Subpart 1 Grant Program funds under the Coronavirus Aid, Relief, and Economic Security Act in the amount of \$137,578 effective upon your approval through June 30, 2021, and further authorize the allocation of these funds in the accounts below.

**05-95-42-421010-29670000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT
OF, HHS: HUMAN SERVICES, CHILD PROTECTION, CHILD WELFARE SERVICE IV-B**

Class/Object	Class Title	Current Authorized Budget	Requested Change	Adjusted Budget
Revenue				
000-403875	Federal Funds	\$ 469,352	\$ 137,578	\$ 606,930
	General Funds	\$ -	\$ -	\$ -
Total Revenue:		\$ 469,352	\$ 137,578	\$ 606,930
Expense				
041-500801	Audit Fund Set Aside	\$ 411	\$ 138	\$ 549
102-500731	Contracts for Program Services	\$ 468,941	\$ 137,440	\$ 606,381
Total Expense:		\$ 469,352	\$ 137,578	\$ 606,930

EXPLANATION

This request is being made to accept the additional grant funds available for SFY 2020 to administer the title IV, Part B, Subpart 1, Sections 421- 425 and Section 428, of the Social Security Act (the Act) under Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136. These special funds are to be used to prevent, prepare for, and respond to the coronavirus pandemic (COVID-19) coronavirus, consistent with the statutory program purposes of title IV-B, subpart 1, as described in section 421 of the Act, as follows:

...to promote State flexibility in the development and expansion of a coordinated child and family services program that utilizes community-based agencies and ensures all children are raised in safe loving families, by (1) protecting and promoting the welfare of all children; (2) preventing the neglect, abuse, or exploitation of children; (3) supporting at-risk families through services which allow children, where appropriate, to remain safely with their families or return to their families in a timely manner; (4) promoting the safety, permanence, and well-being of children in foster care and adoptive families; and (5) providing training, professional development and support to ensure a well-qualified child welfare workforce.

The notice of grant award was received in April 2020.

Funds are being budgeted in Contracts for Program Services (Class 102) to provide grant money to New Hampshire programs to carry out the objectives of the title IV-B program. Funds are also being budgeted for Audit costs (Class 041) per state requirements.

Area served: Statewide

Source of Funds: 100% Federal Funds.

If Federal Funds become no longer available, General Funds will not be requested to support the program expenditures.

Respectfully submitted,

A handwritten signature in cursive script, reading "Lori Shibinette".

Lori A. Shibinette
Commissioner



Department of Health and Human Services
Administration for Children and Families

Notice of Award
Award # 2001NHCWC3
FAIN# 2001NHCWC3
Federal Award Date: April 23, 2020

Recipient Information

1. Recipient Name

New Hampshire
129 Pleasant Street

CONCORD, NEW HAMPSHIRE 03301 3857

2. Congressional District of Recipient

*See Remarks

3. Payment Account Number and Type

*See Remarks

4. Employer Identification Number (EIN)

XXXXXXXXXXXX

5. Data Universal Numbering System (DUNS)

011040545

6. Recipient's Unique Entity Identifier

*See Remarks

7. Project Director or Principal Investigator

Michael Doanti

michael.donati@dhhs.nh.gov

8. Authorized Official

*See Remarks

Federal Agency Information

9. Awarding Agency Contact Information

Janice Realeza

Grants Management Officer

MGM_Grantor@grantsolutions.gov

2158614007

10. Program Official Contact Information

Jerry Milner

Associate Commissioner

ACYF - Children's Bureau

MGM_Grantor@grantsolutions.gov

202-205-8618

Federal Award Information

11. Award Number

2001NHCWC3

12. Unique Federal Award Identification Number (FAIN)

2001NHCWC3

13. Statutory Authority

Coronavirus Aid, Relief, and Economic Security (CARES) Act, 2020 [P.L. 116-136]

14. Federal Award Project Title

*See Remarks

15. Catalog of Federal Domestic Assistance (CFDA) Number

93.645

16. CFDA Program Title

Child Welfare Services_State Grants

17. Award Action Type

New

18. Is the Award R&D?

*See Remarks

Summary Federal Award

19. Budget Period Start Date 03-27-2020

20. Total Amount of Federal Funds Obligated by this Action

20a. Direct Cost Amount

20b. Indirect Cost Amount Administrative Offset

21. Authorized Carryover

22. Offset

23. Total Amount of Federal Funds Obligated this budget period

24. Total Approved Cost Sharing or Matching, where applicable

25. Total Federal and Non-Federal Approved

26. Project Period Start Date 03-27-2020 -

27. Total Amount of the Federal Award including Approved Cost Sharing or Matching

Financial Information

End Date 09-30-2021

\$137,578

*See Remarks

*See Remarks

*See Remarks

*See Remarks

\$137,578

*See Remarks

*See Remarks

End Date 09-30-2021

*See Remarks

28. Authorized Treatment of Program Income

*See Remarks

29. Grants Management Officer - Signature

Janice Realeza

Footnotes

Grants Management Officer



Department of Health and Human Services
Administration for Children and Families

Notice of Award
Award # 2001NHCWC3
FAIN# 2001NHCWC3
Federal Award Date: April 23, 2020

Recipient Information

New Hampshire
129 Pleasant Street
CONCORD, NEW HAMPSHIRE 03301 3857
Employer Identification Number (EIN): XXXXXXXXXXXXX
Data Universal Numbering System (DUNS): 011040545
Recipient's Unique Entity Identifier: *See Remarks
Object Class: 41.15

Financial Information

<u>Appropriation</u>	<u>CAN</u>	<u>Allotment</u>	<u>Award this action</u>	<u>Cumulative Grant Award to Date</u>	<u>Document Number</u>	<u>Funding Type</u>
75-2021-1536	2020,G990907	\$137,578	\$137,578	\$137,578	2001NHCWC3	Formula

Terms and Conditions



Department of Health and Human Services
Administration for Children and Families

Notice of Award
Award # 2001NHCWC3
FAIN# 2001NHCWC3
Federal Award Date: April 23, 2020

By acceptance of awards for this program, the grantee agrees to comply with the requirements included in both the General and Supplemental Terms and Conditions for this program.

The administration of this program is subject to: (1) the statutory requirements of the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) (Public Law 116-136); and (2) title IV, Part B, Subpart 1, Sections 421-425 and Section 428, of the Social Security Act (the Act).

The program is codified at 42 U.S.C. §621 - 625 and §628 and the program-specific implementing regulations are located at 45 CFR Part 1355 and 1357. As applicable to insular areas identified under 45 CFR §97.11, the 45 CFR Part 97 – Consolidation of Grants applies to this program.

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards is located under 45 CFR Part 75. In accordance with 45 CFR §75.101 Applicability, this program must comply with 45 CFR Part 75 in its entirety. No exceptions were identified.

Funds for this program are awarded with a 100 percent Federal Financial Participation (FFP) rate for program costs, so there is no non-federal cost share required for this program. These grant funds may not be used to meet the matching requirements of other Federal grant programs.

Federal funds awarded under these grants must be expended for the purposes for which they were awarded. Grantees must use these funds to prevent, prepare for or respond to coronavirus, consistent with the statutory program purposes of title IV-B, subpart 1, as described in section 421 of the Act, as follows:

...to promote State flexibility in the development and expansion of a coordinated child and family services program that utilizes community-based agencies and ensures all children are raised in safe loving families, by (1) protecting and promoting the welfare of all children; (2) preventing the neglect, abuse, or exploitation of children; (3) supporting at-risk families through services which allow children, where appropriate, to remain safely with their families or return to their families in a timely manner; (4) promoting the safety, permanence, and well-being of children in foster care and adoptive families; and (5) providing training, professional development and support to ensure a well-qualified child welfare workforce.

Each grantee's fiscal and accounting procedures must be sufficient to permit the preparation of required reports and the tracing of expenditures to a level necessary to establish that Federal funds have not been used in violation of the terms and conditions.

Grantees may not spend more than ten percent of the combined total Federal funds received under this award (CARES Act) and the grantee's regular allotment under the Stephanie Tubbs Jones Child Welfare Services Program on administrative costs.

States only: May not spend more Federal funds received under this award (CARES Act) and the grantee's regular fiscal year 2020 allotment under the Stephanie Tubbs Jones Child Welfare Services Program combined, for child care, foster care maintenance and adoption assistance payments than the state expended for those purposes in FY 2005 (section 424(c) of the Act).

CARES Act funding must be tracked and accounted for separately to ensure compliance with specific requirements and allowances of the CARES Act. Federal funds awarded under this grant must be expended for the purposes for which they were awarded and within the time period allotted.

The OMB approved Financial Reporting form for this program is the Financial Status Report SF-425. The SF-425 is due annually and no later than December 30, which is 90 days after the end of the project period.

Obligation/Liquidation Deadline: CARES Act funds must be obligated by September 30, 2021, and liquidated by December 30, 2021. Any Federal funds from this award not obligated or liquidated by the deadlines cited above will be recouped by ACF.

These funds can be used to restore amounts, either directly or through reimbursement, for obligations incurred to prevent, prepare for, and respond to coronavirus, domestically or internationally, from January 20, 2020 through the public health period, and prior to the effective date of the Federal award.

In accordance with 45 CFR 1357.15 and 45 CFR 1357.16, to receive funding under title IV-B, subpart 1, all grantees must submit a five-year Child and Family Services Plan or Annual Progress and Service Report (APSR) and CFS-101 forms no later than June 30 each year. These reports must establish goals and objectives for a five-year period, provide information on accomplishments and progress made during the previous fiscal year, and provide updates on program areas selected for improvement and other activities in the next year. These annual reports must be submitted to the appropriate ACF Regional Office. Grantees receiving this supplemental award for title IV-B, subpart 1 under the CARES Act will be required to report on their use of the CARES Act funding in future APSR submissions.

Any additional reporting requirements specific to the CARES Act funding, will be communicated in a separate issuance.



Department of Health and Human Services
Administration for Children and Families

Notice of Award
Award # 2001NHCWC3
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The General Terms and Conditions apply to all mandatory grant programs and can be found at <https://www.acf.hhs.gov/grants/mandatory-formula-block-and-entitlement-grants>. The Supplemental Terms and Conditions are additional requirements applicable to this program and can be found at the same website or by contacting your assigned fiscal specialist.

Remarks

* This field is intended to be included in the standardized Notice of Award and will be displayed in subsequent quarters.