



STATE OF NEW HAMPSHIRE
OFFICE OF THE GOVERNOR

CHRISTOPHER T. SUNUNU
Governor

May 13, 2020

Robert Quinn
Commissioner
New Hampshire Department of Safety
33 Hazen Dr.
Concord, N.H. 03305

Dear Commissioner Quinn,

Pursuant to RSA 21-P:43; RSA 4:45; RSA 4:47; and Executive Order 2020-04 as extended by Executive Orders 2020-05 and 2020-08, I have approved your written request, in attachment, to take the following actions related to Federal Emergency Management Agency (FEMA) funds:

1. Accept and expend a Public Assistance grant in the amount of \$2,000,000 from FEMA, in support of the COVID-19 response, budgeted consistent with the information in the request in attachment, through June 30, 2021. (100% Federal).

The Department of Administrative Services is authorized to take the actions necessary to effectuate this authorization.

Sincerely,

A handwritten signature in blue ink that reads "Christopher T. Sununu".

Christopher T. Sununu
Governor

CC Charles Arlinghaus, Commissioner, Department of Administrative Services



State of New Hampshire

DEPARTMENT OF SAFETY
JAMES H. HAYES BLDG. 33 HAZEN DR.
CONCORD, N.H. 03305
603-271-2791

RICHARD C. BAILEY, JR.
ASSISTANT COMMISSIONER

PERRY E. PLUMMER
ASSISTANT COMMISSIONER

ROBERT L. QUINN
COMMISSIONER OF SAFETY

May 11, 2020

His Excellency, Governor Christopher T. Sununu
State House
Concord, New Hampshire 03301

Requested Action Under RSA 21-P:43, RSA 4:45, RSA 4:47, and Executive Order 2020-04

The Department of Safety, Division of Homeland Security and Emergency Management, requests authorization to accept and expend Public Assistance (PA) Grant Program funds in the amount of \$2,000,000.00 from the Federal Emergency Management Agency (FEMA) for DR4516 COVID-19, from the date of the Governor's approval through June 30, 2021. Funding Source: 100% Federal Funds.

Funds are to be budgeted in SFY2020 in the following account:

02-23-23-236010-12320000 Dept. of Safety HSEM Declared Disasters Public Assistance

| <u>Class</u> | <u>Description</u> | <u>SFY2020 Current Adjusted Authorized</u> | <u>Requested Action</u> | <u>SFY2020 Revised Adjusted Authorized</u> |
|--------------|---------------------------------|--|-------------------------|--|
| 000-404805 | Federal Funds | (\$15,641,350.02) | (\$2,000,000.00) | (\$17,641,350.02) |
| 018-500106 | Overtime | \$552,500.00 | \$0.00 | \$552,500.00 |
| 020-500200 | Current Expense | \$285,699.30 | \$600,000.00 | \$885,699.30 |
| 030-500311 | Equipment | \$40,000.00 | \$10,000.00 | \$50,000.00 |
| 037-500174 | Technology-Hardware | \$54,153.72 | \$0.00 | \$54,153.72 |
| 038-500177 | Technology-Software | \$33,143.00 | \$0.00 | \$33,143.00 |
| 039-500188 | Telecommunications | \$250,000.00 | \$230,000.00 | \$480,000.00 |
| 040-500800 | Indirect Costs | \$276,250.00 | \$107,000.00 | \$383,250.00 |
| 041-500801 | Audit Fund Set Aside | \$20,292.00 | \$3,000.00 | \$23,292.00 |
| 047-500240 | Own Forces Maint (Bldg-Grnds) | \$4,500.00 | \$0.00 | \$4,500.00 |
| 050-500109 | Personal Service Temp | \$135,500.00 | \$0.00 | \$135,500.00 |
| 059-500117 | Temp Full-Time | \$268,259.00 | \$0.00 | \$268,259.00 |
| 060-500601 | Benefits | \$470,051.00 | \$0.00 | \$470,051.00 |
| 066-500543 | Employee Training | \$6,000.00 | \$0.00 | \$6,000.00 |
| 070-500705 | In-State Travel | \$10,000.00 | \$0.00 | \$10,000.00 |
| 072-500574 | Grants Federal | \$11,725,002.00 | \$0.00 | \$11,725,002.00 |
| 080-500710 | Out of State Travel | \$10,000.00 | \$0.00 | \$10,000.00 |
| 085-588599 | Interagency Transfers Fed Funds | \$1,500,000.00 | \$1,000,000.00 | \$2,500,000.00 |
| 103-502664 | Contracts for Op Services | \$0.00 | \$50,000.00 | \$50,000.00 |
| | Total | \$15,641,350.02 | \$2,000,000.00 | \$17,641,350.02 |

Explanation

The Federal Emergency Management Agency (FEMA) Public Assistance (PA) Grant Program provides federal assistance to state and local government organizations and certain qualified private nonprofit organizations to assist in responding to and recovering from federally declared disasters. To date, the State of New Hampshire has had eight declared disasters since June 1, 2017, impacting the entire State.

This request to accept \$2,000,000.00 represents the estimated increase in the federal share of the Public Assistance for the State's Emergency Protective Measures conducted for DR4516 COVID-19 response. These actions are taken to save lives and protect public health and safety during the COVID-19 pandemic. This includes, but is not limited to, activating and staffing the State Emergency Operations Center (SEOC) to support New Hampshire's response efforts, the purchasing of life-saving and life-sustaining commodities to include personal protective equipment and providing them to impacted communities, and activating and staffing numerous call-centers to help keep the public informed and provide up to date information about COVID-19.

The funding mechanism is 75% Federal and 25% State/Local share. The 25% required match for State Agency projects will be paid from existing budgeted appropriations or an additional request for these funds will be made through the State Legislature. The local share is the responsibility of the local applicant. Indirect costs are budgeted based only on the Recipient Administration portion of the funds, as all other funds are considered pass-through funds and are not subject to indirect costs.

The funds will be budgeted as follows:

Class 020 - Current Expense: to be used for costs incurred in order to open and operate the State Emergency Operation Center including cleaning supplies, disinfectants, personal protective equipment, and food for employees working in the SEOC.

Class 030 - Equipment: to be used to purchase equipment needed to support COVID-19 response.

Class 039 - Telecommunications: to be used for costs incurred to manage COVID-19 response, including conference calls

Class 040 - Indirect Cost: represents the indirect cost associated amount for this request.


Class 041 - Audit Funds Set Aside: represents the audit fund set aside associated amount for this request.

Class 085 - Interagency Transfers Federal Funds: to provide reimbursement to State Agencies for costs incurred supporting COVID-19 response

Class 103 - Contracts for Operational Services: to be used for costs incurred to support the State's COVID-19 response.

There are no General funds required with this request. In the event that Federal funds are no longer available, General funds and/or Highway funds will not be requested to support this program.

Respectfully submitted,



Robert L. Quinn
Commissioner of Safety