



**STATE OF NEW HAMPSHIRE
OFFICE OF THE GOVERNOR**

CHRISTOPHER T. SUNUNU
Governor

May 28, 2020

Lori Shibinette
Commissioner
New Hampshire Department of Health and Human Services
129 Pleasant Street
Concord, N.H. 03301

Dear Commissioner Shibinette,

Pursuant to RSA 21-P:43; RSA 4:45; RSA 4:47; and Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, and 2020-09, I have approved your written request, in attachment, to take the following actions related to the COVID-19 Public Health Emergency:

1. Accept and expend agency income in the amount of \$3,399,400 from the Department of Veteran's Affairs, in return for DHHS providing Personal Protective Equipment (PPE) for their distribution, budgeted consistent with the information in the request in attachment, through June 30, 2020. (100% Agency Income)

The Department of Administrative Services is authorized to take the actions necessary to effectuate this authorization.

Sincerely,

A handwritten signature in blue ink that reads "Chris T. Sununu".

Christopher T. Sununu
Governor

CC Charles Arlinghaus, Commissioner, Department of Administrative Services



STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
FINANCIAL SERVICES

Lori A. Shibinette
Commissioner

Kerrin A. Rounds
Chief Financial Officer

129 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-9546 1-800-852-3345 Ext. 9546
TDD Access: 1-800-735-2964 www.dhhs.nh.gov

May 27, 2020

His Excellency, Governor Christopher T. Sununu
State House
Concord, New Hampshire 03301

**REQUESTED ACTION UNDER RSA 21-P:43; RSA 4:45; RSA 4:47; AND EXECUTIVE ORDER 2020-04, AS
EXTENDED BY EXECUTIVE ORDERS 2020-05, 2020-08 and 2020-09**

Authorize the Department of Health and Human Services, Office of the Commissioner, Office of Business Operations to accept and expend other funds in the amount of \$3,399,400 from the Department of Veteran's Affairs, in return for DHHS providing Personal Protective Equipment (PPE) for their distribution, effective upon the date of your approval through June 30, 2020. 100% Agency Income.

**05-95-95-950010-56760000 HEALTH AND SOCIAL SERVICES; DEPARTMENT OF HEALTH
AND HUMAN SERVICES; HHS: OFFICE OF THE COMMISSIONER; OFFICE OF
BUSINESS OPERATIONS**

Class- Account	Class Title	Current Modified Budget	Increase (Decrease) Amount	Revised Modified Budget
Revenue				
000-403900	Federal Funds	\$ 2,102,663.00		\$ 2,102,663.00
000-403970	Federal Funds	\$ 2,564,241.00		\$ 2,564,241.00
000-404396	Federal Funds	\$ 143,354.00		\$ 143,354.00
000-404460	Federal Funds	\$ 37,516.00		\$ 37,516.00
009-401949	Other Funds	\$ 50,000.00		\$ 50,000.00
009-407085	Other Funds		\$ 3,399,400.00	\$ 3,399,400.00
	General Funds	\$ 26,296,426.00		\$ 26,296,426.00
	Total Revenue	\$ 31,194,200.00	\$ 3,399,400.00	\$ 34,593,600.00

Class- Account	Class Title	Current Modified Budget	Increase (Decrease) Amount	Revised Modified Budget
Expenses				
010-500100	Personal Serv Perm	\$ 6,437,758.00	-	\$ 6,437,758.00
012-500128	Person Serv Unclass	\$ 382,934.00		\$ 382,934.00
018-500106	Overtime	\$ 182,000.00		\$ 182,000.00
020-500200	Current Expenses	\$ 206,425.00		\$ 206,425.00
022-500255	Rents-Leases Other	\$ 3,766.00		\$ 3,766.00
026-500251	Organizational Dues	\$ 5,000.00		\$ 5,000.00
028-582814	Transfers to Genl Serv	\$ 29,602.00		\$ 29,602.00
030-500301	Equipment New	\$ 9,168.00		\$ 9,168.00
039-500188	Telecommunication	\$ 1,640,515.00		\$ 1,640,515.00
041-500801	Audit Fund Set Aside	\$ 5,114.00		\$ 5,114.00
042-500620	Additional Fringe	\$ 150,067.00		\$ 150,067.00
050-500109	Personal Service Temp	\$ 206,070.00		\$ 206,070.00
057-500535	Books Periodicals Subsc	\$ 229.00		\$ 229.00
059-500117	Temp Full Time	\$ 10,000.00		\$ 10,000.00
060-500602	Benefits	\$ 3,538,048.00	-	\$ 3,538,048.00
066-500543	Employee Training	\$ 104.00		\$ 104.00
070-500704	In State Travel	\$ 23,883.00		\$ 23,883.00
080-500710	Out of State Travel	\$ 11,286.00		\$ 11,286.00
102-500731	Contracts for Prog Serv	\$ 583,333.00		\$ 583,333.00
103-502664	Contracts for Op Serv	\$ 17,668,898.00	\$ 3,399,400.00	\$ 21,068,298.00
501-500425	Payments to Clients	\$ 100,000.00	-	\$ 100,000.00
	Total Expenses	\$ 31,194,200.00	\$ 3,399,400.00	\$ 34,593,600.00

EXPLANATION

The Department of Health and Human Services was able to assist the Department of Veteran's Affairs with their effort to procure Personal Protective Equipment. This need developed with the onset of the COVID19 pandemic. It was agreed that delivery of 4,460,000 masks, at \$.39/each (\$1,739,400), and 2,000,000 swabs at \$.83/each (\$1,660,000) would be made as soon as the product arrives in New Hampshire. Payment to the State of New Hampshire will be made at that time.

Area served: Statewide

Source of funds: 100% Agency Income

Attached: Copy of Executed Contracts

Respectfully submitted,


 Lori A. Shibinette
 Commissioner