



**STATE OF NEW HAMPSHIRE  
OFFICE OF THE GOVERNOR**

**CHRISTOPHER T. SUNUNU**  
Governor

June 26, 2020

Lori Shibinette  
Commissioner  
New Hampshire Department of Health and Human Services  
129 Pleasant Street  
Concord, N.H. 03301

Dear Commissioner Shibinette,

Pursuant to my authority under RSA 21-P:43; RSA 4:45; RSA 4:47; and Executive Order 2020-04, as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, and 2020-14 have approved your written request, in attachment, to take the following actions related to the COVID-19 Public Health Emergency:

1. Accept and expend a grant in the amount of \$5,454 from the Federal Coronavirus Preparedness and Response Supplemental Appropriations, Administration for Community Living, Special Programs for the Aging Title IV and Title II, to respond to the public health emergency as a result of the Novel Coronavirus 2019 outbreak, budgeted consistent with the information in the request in attachment, effective through June 30, 2021. (100% Federal Funds).

The Department of Administrative Services is authorized to take the actions necessary to effectuate this authorization.

Sincerely,

A handwritten signature in blue ink that reads "Chris T. Sununu".

Christopher T. Sununu  
Governor

CC Charles Arlinghaus, Commissioner, Department of Administrative Services



STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

*DIVISION OF LONG TERM SUPPORTS AND SERVICES*

Lori A. Shlabinette  
Commissioner

Deborah D. Scheetz  
Director

105 PLEASANT STREET, CONCORD, NH 03301  
603-271-9203 1-800-852-3345 Ext. 9203 Fax: 603-271-4643  
Long Term Care Medical Eligibility Determination Unit 603-271-9088 Fax: 603-271-7985  
TDD Access: 1-800-735-2964 www.dhhs.nh.gov

June 22, 2020

His Excellency, Governor Christopher T. Sununu  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION UNDER RSA 21-P:43; RSA 4:45; RSA 4:47; AND EXECUTIVE ORDER  
2020-04 AS EXTENDED BY EXECUTIVE ORDERS 2020-05, 2020-08, 2020-09 AND 2020-10**

Authorize the Department of Health and Human Services, Division of Long Term Supports and Services, Bureau of Elderly and Adult Services to accept and expend a supplement award in the amount of \$5,454 from the Federal Coronavirus Preparedness and Response Supplemental Appropriations, Administration for Community Living, Special Programs for the Aging Title IV and Title II, to respond to the public health emergency as a result of the Novel Coronavirus 2019 outbreak effective upon approval through June 30, 2021. 100% Federal Funds.

Funds are to be budgeted in the Department of Health and Human Services, Division for Long Term Supports and Services, Bureau of Elderly and Adult Services accounts as follows:

**05-95-48-481010-2360, HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT, HHS:  
ELDERLY & ADULT SVCS DIV, GRANT FOR SOCIAL SVC PROG, NH NO WRONG DOOR BCP**

CLASS OBJ	CLASS TITLE	Current Modified Budget	Increase/ (Decrease) Amount	Revised Modified Budget
000-400146	Federal Funds	\$1,212,143	\$5,454	\$1,217,597
	General Fund	\$0		\$0
	Total Revenue	\$1,212,143	\$5,454	\$1,217,597
020-500200	Current Expenses	\$5,524	\$0	\$5,524
039-500188	Telecommunications	\$100	\$0	\$100
041-500801	Audit Set Aside	\$624	\$5	\$629
070-500704	In State Travel Reimbursement	\$2,982	\$0	\$2,982
072-509073	Grants - Federal	\$299,700	\$5,449	\$305,149
080-500713	Out of State Travel Reimbursement	\$2,472	\$0	\$2,472
102-500731	Contracts for Program Services	\$900,741	\$0	\$900,741
	Total Expense	\$1,212,143	\$5,454	\$1,217,597

### **EXPLANATION**

This request is being made to accept supplemental funds available for SFY 2020-22, in addition to funds previously approved on May 28, 2020, to support additional activities under the same funding opportunity and project work plan approved to administer the Federal Coronavirus Preparedness and Response Supplemental Appropriations, Administration for Community Living, Special Programs for the Aging, Title IV and Title II Discretionary Projects Grant funds. This funding will supplement earlier funds received and will enable states to support Aging & Disability Resource Centers (ADRC's) in providing critical access functions to those populations most at risk of COVID-19 and mitigate adverse effects resulting from this national pandemic such as social isolation, limited access to nutritional supports and personal care services, etc. Additionally, funds would enable ADRCs (ServiceLink) to enhance and increase virtual access to services such as utilizing telehealth technologies to engage with health care practitioners and case managers.

Due to the crisis, these federal funds may be used by states with designated ADRCs (ServiceLink) to increase and enhance specific services/functions such as:

- E-initial assessment for social determinants of health, personal care, social isolation, and/or other health needs (e.g. standardized screenings or intake processes specific to tracking COVID-19 related information);
- State or local information and referral capacity (e.g., staffing, training, infrastructure);
- Virtual short and long-term care coordination;
- Tele-functional clinical assessments;
- Care transitions (hospital-to-home and nursing home-to-home) follow-up, including tele-care transition;
- Person-centered plan development; and
- Staff training and infrastructure specific to virtual and/or e-service assessments and delivery.

The revised Notice of Award was received on June 5, 2020.

Funds are being budgeted in Grants - Federal (Class 072) and in Audit costs (class 041) per state requirements.

Area served: Statewide.

Source of Funds: 100% Federal from the Administration for Community Living.

In the event that federal funds become no longer available, general funds will not be requested to support the program expenditures.

Respectfully submitted,



Lori A. Shibinette  
Commissioner