



**STATE OF NEW HAMPSHIRE
OFFICE OF THE GOVERNOR**

CHRISTOPHER T. SUNUNU
Governor

June 26, 2020

Lori Shibinette
Commissioner
New Hampshire Department of Health and Human Services
129 Pleasant Street
Concord, N.H. 03301

Dear Commissioner Shibinette,

Pursuant to my authority under RSA 21-P:43; RSA 4:45; RSA 4:47; and Executive Order 2020-04, as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, and 2020-14 I have approved your written request, in attachment, to take the following actions related to CARES Act Coronavirus Relief Funds:

1. Accept and expend Emergency Solutions Grant Program funds under the Coronavirus Aid, Relief, and Economic Security (CARES) Act in the amount of \$4,797,314, budgeted consistent with the information in the request in attachment, effective through June 30, 2021. (100% Federal Funds)

The Department of Administrative Services is authorized to take the actions necessary to effectuate this authorization.

Sincerely,

A handwritten signature in blue ink that reads "Chituh T. Sununu".

Christopher T. Sununu
Governor

CC Charles Arlinghaus, Commissioner, Department of Administrative Services



STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF ECONOMIC & HOUSING STABILITY

Lori A. Shibinette
Commissioner

Christine L. Santaniello
Director

129 PLEASANT STREET, CONCORD, NH 03301
603-271-9474 1-800-852-3345 Ext. 9474
Fax: 603-271-4230 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

June 19, 2020

His Excellency, Governor Christopher T. Sununu
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION UNDER RSA 21-P:43; RSA 4:45; RSA 4:47; AND EXECUTIVE ORDER
2020-04 AS EXTENDED BY EXECUTIVE ORDERS 2020-05, 2020-08, 2020-09 AND 2020-10

Authorize the Department of Health and Human Services, Division of Economic and Housing Stability, Bureau of Housing Supports, to accept and expend Emergency Solutions Grants Program funds under the Coronavirus Aid, Relief, and Economic Security Act in the amount of \$4,797,314 effective upon your approval through June 30, 2021, and further authorize the allocation of these funds in the accounts below.

05-95-42-423010-79270000 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS: HUMAN SERVICES, HOMELESS & HOUSING, HOUSING – SHELTER PROGRAM

Class/Object	Class Title	Current Authorized Budget	Requested Change	Adjusted Budget
Revenue				
000-408072	Federal Funds	\$ 10,165,983	\$ 4,797,314	\$ 14,963,297
	General Funds	\$ 5,052,892	\$ -	\$ 5,052,892
	Total Revenue:	\$ 15,218,875	\$ 4,797,314	\$ 20,016,189
Expense				
010-500100	Personal Services Perm Class	\$ 360,542	\$ -	\$ 360,542
020-500200	Current Expenses	\$ 5,040	\$ -	\$ 5,040
022-500255	Rent/Lease Office Equipment	\$ 500	\$ -	\$ 500
026-500251	Organizational Dues	\$ 1,750	\$ -	\$ 1,750
030-500301	Equipment - New	\$ 1,200	\$ -	\$ 1,200
039-500190	Telecommunications	\$ 2,200	\$ -	\$ 2,200
040-500800	Indirect Costs	\$ 12,960	\$ -	\$ 12,960
041-500801	Audit Fund Set Aside	\$ 10,265	\$ 4,797	\$ 15,062
042-500620	Additional Fringe Benefits	\$ 27,451	\$ -	\$ 27,451
050-500109	Personal Service Temp Appoi	\$ 38,583	\$ -	\$ 38,583
057-500535	Books Periodicals Subscriptions	\$ 1	\$ -	\$ 1
060-500602	Benefits	\$ 179,445	\$ -	\$ 179,445
070-500704	In State Travel	\$ 10,000	\$ -	\$ 10,000
080-500714	Out of State Travel	\$ 10,000	\$ -	\$ 10,000
102-500731	Contract for Prog Svcs	\$ 14,558,881	\$ 4,792,517	\$ 19,351,398
211-501530	Catastrophic Casualty Ins	\$ 57	\$ -	\$ 57
	Total Expense:	\$ 15,218,875	\$ 4,797,314	\$ 20,016,189

EXPLANATION

This request is being made to accept the additional grant funds available for SFY 2020 to administer the Emergency Solutions Grants Program (ESG) under Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136. These special ESG-CV funds are to be used to prevent, prepare for, and respond to the coronavirus pandemic (COVID-19) among individuals and families who are experiencing homelessness or receiving assistance for housing instability and/or homelessness; and to support additional homeless assistance and homelessness prevention activities to mitigate the impacts of COVID-19. The ESG program focuses on addressing the needs of individuals experiencing homelessness in emergency or transitional shelters to quickly regain stability in permanent housing after experiencing a housing crisis and/or homelessness. The notice of grant award was received in June 2020.

Funds are being budgeted in Contracts for Program Services (Class 102) to provide grant money to New Hampshire programs to carry out the objectives of the ESG program. Funds are also being budgeted for Audit costs (Class 041) per state requirements.

Area served: Statewide

Source of Funds: 100% Federal Funds.

If Federal Funds become no longer available, General Funds will not be requested to support the program expenditures.

Respectfully submitted,

A handwritten signature in black ink, reading "Lori Shabinette". The signature is fluid and cursive, with the first name "Lori" and last name "Shabinette" clearly distinguishable.

Lori A. Shabinette
Commissioner