



**STATE OF NEW HAMPSHIRE
OFFICE OF THE GOVERNOR**

CHRISTOPHER T. SUNUNU
Governor

September 11, 2020

Gerald Little
Director
Governor's Office of Emergency Relief and Recovery
100 North Main Street, Suite 100
Concord, N.H. 03301

Dear Director Little,

Pursuant to my authority under RSA 21-P:43; RSA 4:45; RSA 4:47; and Executive Order 2020-04, as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16 and 2020-17 I have approved your written request, in attachment, to take the following actions related to the CARES Act Coronavirus Relief Funds:

1. Authority to transfer \$9,023 in Coronavirus Aid, Relief, and Economic Security (CARES) Act Funding to the New Hampshire Board of Tax and Land Appeals (BTLA) to provide seven new laptops to conduct remote hearings with taxpayers. Budgeted consistent with the information in the request in attachment, effective through December 30, 2020. (100% Federal Funds)
2. Authorize BTLA to accept and expend \$9,023 from the GOFERR to provide seven new laptops to conduct remote hearings with taxpayers. Budgeted consistent with the information in the request in attachment, effective through December 30, 2020. (100% Federal Funds)

The Department of Administrative Services is authorized to take the actions necessary to effectuate this authorization.

Sincerely,

A handwritten signature in blue ink that reads "Clitah T. Sununu".

Christopher T. Sununu
Governor

CC Charles Arlinghaus, Commissioner, Department of Administrative Services
Michele LeBrun, Chairwoman, Board of Tax and Land Appeals



STATE OF NEW HAMPSHIRE



GOVERNOR'S OFFICE
for

EMERGENCY RELIEF AND RECOVERY

September 10, 2020

His Excellency, Governor Christopher T. Sununu
State House
Concord, NH 03301

**REQUESTED ACTION UNDER RSA 21-P:43, RSA 4:45, RSA 4:47, EXECUTIVE ORDER 2020-04, AS
EXTENDED BY EXECUTIVE ORDER 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, AND
2020-17**

Dear Governor Sununu,

- 1. The Governor's Office For Emergency Relief and Recovery (GOFERR) requests authority to transfer \$9,023.00 in Coronavirus Aid, Relief, and Economic Security (CARES) Act Funding to the New Hampshire Board of Tax and Land Appeals (BTLA) to provide seven new laptops to conduct remote hearings with taxpayers. Effective upon your approval. 100% Federal Funds.

Funds for the transfer payment are available in 01-02-002-020210 - Governor's Office for Emergency Relief & Recovery, 19110000 - Office of the Director, as follows:

085-588589 – Inter-Agency Transfer of Federal Funds FY 2021
\$9,023.00

- 2. Contingent on Requested Action #1, authorize BTLA to accept and expend \$9,023.00 from the GOFERR to provide seven new laptops to conduct remote hearings with taxpayers. Effective upon your approval. 100% Federal Funds.

Funds will be budgeted in FY2021 as follows:

02-89-89-890010-19450000 TRANSFER FROM GOFERR-COVID

<u>CLASS</u>	<u>ACCOUNT</u>	<u>REQUESTED BUDGET</u>
027 - Transfers to DoIT	582703	\$7,734
030 - Equipment	500330	\$1,289
	TOTAL EXPENSES	\$9,023
SOURCE OF FUNDS		
00D – Federal Rev Xfers From Other State Agency	488502	\$9,023
	TOTAL FUNDS	\$9,023

EXPLANATION

The BTLA is requesting these funds to provide seven new laptops to conduct remote hearings with taxpayers because its office does not allow for social distancing. We currently do not have the technology to accomplish this. Since the BTLA has individuals who travel from all over the country to attend hearings, conducting them remotely is the safest option until the pandemic is over. This is a one-time purchase.

All CARES Act funds must be spent by the recipients before December 30, 2020.

Respectfully submitted,



Joseph A. Doiron
Deputy Director, GOFERR