



STATE OF NEW HAMPSHIRE
OFFICE OF THE GOVERNOR

CHRISTOPHER T. SUNUNU
Governor

October 13, 2020

Taylor Caswell
Director
Governor's Office of Emergency Relief and Recovery
100 North Main Street, Suite 100
Concord, N.H. 03301

Dear Director Caswell,

Pursuant to my authority under RSA 21-P:43; RSA 4:45; RSA 4:47; and Executive Order 2020-04, as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, and 2020-20 I have approved your written request, in attachment, to take the following actions related to the CARES Act Coronavirus Relief Funds:

1. Authority to transfer \$1,500,000.00 in Coronavirus Aid, Relief, and Economic Security (CARES) Act Funding to the New Hampshire Department of Education (NHDOE) to support the Student Program Enrichment Grants. Budgeted consistent with the information in the request in attachment, effective through December 30, 2020. (100% Federal Funds)
2. Authorize NHDOE to accept and expend \$1,500,000.00 from the GOFERR to support Student Program Enrichment Grants. Budgeted consistent with the information in the request in attachment, effective through December 30, 2020. (100% Transfer of Federal Funds)
3. Authorize the NHDOE to enter into grant agreements, for a total amount not to exceed \$1,465,000 to grant funds to providers in support of student enrichment programs, including grant administration activities. Effective through December 30, 2020. (100% Transfer of Federal Funds)

The Department of Administrative Services is authorized to take the actions necessary to effectuate this authorization.

Sincerely,

Christopher T. Sununu
Governor

CC: Charles Arlinghaus, Commissioner, Department of Administrative Services
Frank Edelblut, Commissioner, Department of Education



STATE OF NEW HAMPSHIRE



GOVERNOR'S OFFICE

for

EMERGENCY RELIEF AND RECOVERY

October 12, 2020

His Excellency, Governor Christopher T. Sununu
State House
Concord, NH 03301

REQUESTED ACTION UNDER RSA 21-P:43, RSA 4:45, RSA 4:47, AND EXECUTIVE ORDER 2020-04, AS EXTENDED BY EXECUTIVE ORDER 2020-05, 2020-08, 2020-09, 2010-10, 2020-14, 2020-15, 2020-16, 2020-17 AND 2020-18 AND SUSPEND THE MANUAL OF PROCEDURES 150, V., A., 5 REQUIREMENT

Dear Governor Sununu,

1. The Governor's Office for Emergency Relief and Recovery (GOFERR) requests authority to transfer \$1,500,000.00 in Coronavirus Aid, Relief, and Economic Security (CARES) Act Funding to the New Hampshire Department of Education (NHDOE) to support the Student Program Enrichment Grants effective upon your approval through December 30, 2020. 100% Federal Funds.

Funds for this transfer are available in 01-02-002-020210-19110000 - Governor's Office for Emergency Relief & Recovery, Office of the Director, as follows:

085-588556 - Inter-Agency Transfer of Federal Funds

FY 2021
\$1,500,000.00

2. Contingent on approval of action item #1, authorize the NHDOE to accept and expend \$1,500,000.00 from the GOFERR to support Student Program Enrichment Grants. These appropriations will be budgeted as allocated below effective upon your approval through December 30, 2020. 100% Transfer of Federal Funds.

Funds will be budgeted in FY 2021 as follows:

| | | |
|--|----------------|-----------------------|
| 06-56-560510-19390000 STDNT PROG ENRICH-GOFERR COVID | | |
| <u>CLASS</u> | <u>ACCOUNT</u> | <u>BUDGET REQUEST</u> |
| 029 – Intra-Agency Transfers | 500290 | \$ 15,000.00 |
| 072 – Grants-Federal | 502627 | \$1,465,000.00 |
| 102 – Contracts for Program Services | 500731 | \$ 20,000.00 |
| | TOTAL EXPENSES | \$1,500,000.00 |
| <u>SOURCE OF FUNDS</u> | | |
| 00D – Transfer of Federal Funds | 488502 | \$1,500,000.00 |
| | TOTAL FUNDS | \$1,500,000.00 |

3. Contingent on approval of action item #2, authorize the NHDOE to enter into grant agreements and contracts with various vendors, for a total amount not to exceed \$1,485,000 to grant funds to providers in support of student enrichment programs, including grant administration activities, effective upon your approval through December 30, 2020. 100% Transfer of Federal Funds.

EXPLANATION

The governor has set aside \$1.5 million of CARES Act funding to be available for grants to student programs that provide enrichment opportunities to K-12 students.

Many of these programs, during the period of the pandemic, have had a difficult time connecting with students and connecting students with their programming. This has significantly curtailed the ability of students to participate in important enrichment programming that build important skills.

Organizations qualifying for these grants will be qualified non-profit organizations serving K-12 students in New Hampshire.

Grant applications will be made to the Department of Education for qualifying costs and program expenses. Qualifying costs and program expenses must be demonstrated in one of the following two ways:

- Qualifying costs may only be incremental program expenses (over and above normal operating expenses) or loss in revenue already incurred from March 1, 2020 to the present, or that will be incurred prior to December 15, 2020, and not otherwise reimbursed. Incremental program expense for this purpose means increases in program expenses due to COVID-19 over and above normal operating costs. Regular payroll, rent and revenue loss do not qualify as increased program expense. Losses in revenue as compared to 2019 from March 1, 2020 to December 30, 2020. Awards based on increased program costs or loss of revenue will use a short-form grant application.
- Qualifying program expenses are those designed to accomplish a specific goal or service of the organization beyond current programming that took place between March 1, 2020 and will be provided before December 15, 2020. A, long-form sub-award grant application will be used for such programs.

In all cases, costs and program expenses must reflect the program response to the COVID pandemic. In addition, expenditure must be made by December 15, 2020 and all purchases must be in-use by that date.

This grant program will fit within the Invest in the Future funds including in the CARES Act funding category. This funding will support these providers as the state continues to respond to the effects of the pandemic.

The funding in class 029 Intra-Agency Transfers will cover the DOE's administration of the program for salary and benefit costs.

All CARES Act funds must be spent by the recipients before December 30, 2020.

Respectfully submitted,



Taylor Caswell
Director, GOFERR

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