



**STATE OF NEW HAMPSHIRE
OFFICE OF THE GOVERNOR**

CHRISTOPHER T. SUNUNU
Governor

October 30, 2020

Lori Shibinette
Commissioner
New Hampshire Department of Health and Human Services
129 Pleasant Street
Concord, N.H. 03301

Dear Commissioner Shibinette,

Pursuant to my authority under RSA 21-P:43; RSA 4:45; RSA 4:47; and Executive Order 2020-04, as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, and 2020-20 I have approved your written request, in attachment, to take the following actions related to the COVID-19 Public Health Emergency:

1. Authority for the Department of Health and Human Services (DHHS) to accept and expend federal funds in the amount of \$873,479 from the Centers for Disease Control and Prevention (CDC) to fund Immunization Programs, budgeted consistent with the information in the request in attachment, through June 30, 2021. (100% Federal Funds)
2. Authorize DHHS to create one temporary part-time position for immunization purposes budgeted consistent with the information in the request in attachment, through June 30, 2021. (100% Federal Funds)

The Department of Administrative Services is authorized to take the actions necessary to effectuate this authorization.

Sincerely,

Christopher T. Sununu
Governor

CC: Charles Arlinghaus, Commissioner, Department of Administrative Services



Lori Shiblinette
Commissioner

Lisa M. Morris
Director

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF PUBLIC HEALTH SERVICES
29 HAZEN DRIVE, CONCORD, NH 03301
603-271-4501 1-800-852-3345 Ext. 4501
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October 26, 2020

His Excellency, Governor Christopher T. Sununu
State House
Concord, New Hampshire 03301

**REQUESTED ACTION UNDER RSA 21-P:43; RSA 4:45; RSA 4:47; AND EXECUTIVE ORDER 2020-04
AS EXTENDED BY EXECUTIVE ORDERS 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-
16, 2020-17, 2020-18 AND 2020-20**

1. Authorize the Department of Health and Human Services, Division of Public Health Services, Bureau of Infectious Disease Control, to accept and expend federal funds in the amount of \$873,479 from the Centers for Disease Control and Prevention (CDC) to fund the Immunization Program effective upon date of your approval through June 30, 2021, and further authorize the funds to be allocated as follows: 100% Federal Funds.
2. Contingent upon the approval of Requested Action #1, authorize the Department of Health and Human Services, Division of Public Health Services to create one temporary part-time position for immunization purposes effective upon your approval through June 30, 2021. 100% Federal Funds.

05-95-90-902510-5178-HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SERVICES, HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF INFECTIOUS DISEASE CONTROL, IMMUNIZATION PROGRAM.

SFY2021 Class/Object	Class Title	Current Authorized Budget	This Request	Adjusted Budget
Revenue				
000-404706	Federal Funds	\$ 4,438,067	\$ 873,479	\$ 5,311,546
	General Funds	\$ 561,948		\$ 561,948
Total Revenue:		\$ 5,000,015	\$ 873,479	\$ 5,873,494
Expense				
010-500100	Personal Services Perm	\$ 874,074	\$ -	\$ 874,074
018-500106	Overtime	\$ 1,500	\$ 10,000	\$ 11,500
020-500200	Current Expenses	\$ 100,575	\$ 230,997	\$ 331,572
026-500251	Organizational Dues	\$ 3,500	\$ -	\$ 3,500
030-500302	Equipment	\$ 21,402	\$ 167,536	\$ 188,938
037-500173	Technology-Hardware	\$ 1,000	\$ -	\$ 1,000
038-500175	Technology-Software	\$ 36,342	\$ -	\$ 36,342
039-500188	Telecommunications	\$ 1,600	\$ -	\$ 1,600
041-500801	Audit Fund Set Aside	\$ 2,630	\$ 1,377	\$ 4,007
042-500620	Post Retirements Benefits	\$ 91,166	\$ -	\$ 91,166
046-500462	Consultants	\$ 100	\$ -	\$ 100
050-500109	Personal Service - Temp	\$ 36,162	\$ 26,110	\$ 62,272
059-500117	Temp Full Time	\$ 114,836	\$ -	\$ 114,836
060-500601	Benefits	\$ 540,171	\$ 1,997	\$ 542,168
066-500543	Employee Training	\$ 500	\$ -	\$ 500
070-500704	In State Travel Reimb	\$ 13,150	\$ -	\$ 13,150
080-500710	Out of State Travel Reimb	\$ 17,600	\$ -	\$ 17,600
102-500731	Contracts for Program Services	\$ 2,430,130	\$ 435,462	\$ 2,865,592
103-502664	Contracts for Op Services	\$ 364,891	\$ -	\$ 364,891
513-500355	Vaccine Purchases	\$ 297,774	\$ -	\$ 297,774
548-500396	Reagents	\$ 50,912	\$ -	\$ 50,912
Total Expense:		\$ 5,000,015	\$ 873,479	\$ 5,873,494

EXPLANATION

On August 27, 2020, an award was made to the state by the U.S. Centers for Disease Control and Prevention (CDC). The purpose of the award is to support program needs to focus on work for Coronavirus Disease 2019 (COVID-19) vaccination planning and implementation. It will be instrumental in the development of state-wide plans with key partners for the distribution and administration of anticipated SARS-CoV-2 vaccine(s). Lastly, under the Vaccines for Children (VFC) Operations, non-COVID funding has been made available to support additional VFC education, training, and infrastructure needs for increased VFC services to support our health care provider practices during the current pandemic.

The funds are to be budgeted as follows:

Class 018	The funds will be used to pay overtime expense.
Class 020	The funds will be used to pay for current expense items.
Class 030	The funds will be used to pay for equipment.
Class 041	The funds will be used to pay for audit fund set aside.
Class 050	The funds will be used to pay for part time temporary positions.
Class 060	The funds will be used to pay for benefits.
Class 102	The funds will be used to pay for contracts.

The following information is provided in accordance with the comptroller's instructional memorandum dated September 21, 1981:

1. List of personnel involved: 1 part-time Vaccine for Children (VFC) Program Specialist III staff.
2. Nature, Need, and Duration: The position will provide for the increased needs caused by the COVID-19 public health event and the impact this has had on childhood/adolescent immunization coverage rates.
3. Relationship to existing agency programs: This is a new public health event.
4. Has a similar program been requested of the legislature and denied? No
5. Why wasn't funding included in the agency's budget request? At the time of budget submission, COVID-19 was not a known public health event and this funding opportunity had not yet been offered.
6. Can portions of the grant funds be utilized? All grant dollars are being used for this request.
7. Estimate the funds required to continue this position(s): Estimated costs: \$26,110.44.

Area served: Statewide

Source of Funds: 100% Federal funds from the Centers for Disease Control.

If Federal Funds become no longer available, General Funds will not be requested to support the program expenditures.

Respectfully submitted,



Lori A. Shibinette
Commissioner