



**STATE OF NEW HAMPSHIRE  
OFFICE OF THE GOVERNOR**

**CHRISTOPHER T. SUNUNU**  
Governor

November 18, 2020

Robert Quinn  
Commissioner  
New Hampshire Department of Safety  
33 Hazen Dr.  
Concord, N.H. 03305

Dear Commissioner Quinn,

Pursuant to my authority under RSA 21-P:43; RSA 4:45; RSA 4:47; and Executive Order 2020-04, as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, 2020-20, and 2020-21 I have approved your written request, in attachment, to take the following actions related to the COVID-19 Global Pandemic:

1. Authority for the Department of Safety (DOS) transfer federal emergency funds in the amount of \$45,000 between classes and establish an expenditure class in order to maintain the current medical screening checkpoint at the Incident Planning and Operations Center, the State's coordinated response center for the COVID-19 Pandemic. Budgeted consistent with the information in the request in attachment, through June 30, 2021. (100% Federal Funds)

The Department of Administrative Services is authorized to take the actions necessary to effectuate this authorization.

Sincerely,

A handwritten signature in blue ink that reads "Chris T. Sununu".

Christopher T. Sununu  
Governor

CC: Charles Arlinghaus, Commissioner, Department of Administrative Services



ROBERT L. QUINN  
COMMISSIONER OF  
SAFETY

## State of New Hampshire

DEPARTMENT OF SAFETY  
JAMES H. HAYES BLDG. 33 HAZEN DR.  
CONCORD, N.H. 03305  
(603) 271-2791

November 10, 2020

His Excellency, Governor Christopher T. Sununu  
State House  
Concord, New Hampshire 03301

**Requested Action Pursuant to RSA 21-P:43, RSA 4:45, RSA 4:47, and Executive Order 2020-04 as extended by Executive Order 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-18, and 2020-20**

Authorize the Department of Safety (DOS), Division of Homeland Security and Emergency Management, to transfer funds in the amount of \$45,000.00 between classes and establish expenditure class 022, Rents-Leases Other Than State, as shown below. Effective upon the Governor's approval through June 30, 2021. Funding source: 100% Federal Funds.

Funds are to be budgeted in SFY2021 in the following account:

02-23-23-236010-80920000 Dept. of Safety – Div. of Homeland Sec & Emer Management – 100% EMPG Local Match  
Activity Code: 23EMPG-S 2020

<u>Class</u>	<u>Description</u>	<u>Current Appropriation</u>	<u>Requested Action</u>	<u>Revised Appropriation</u>
000-406804	Federal Revenue	(\$11,623,588.88)	\$0.00	(\$11,623,588.88)
020-500200	Current Expenses	\$110,000.00	(\$20,000.00)	\$90,000.00
022-500257	Rents-Leases Other Than State	\$0.00	\$20,000.00	\$20,000.00
030-500311	Equipment New/Replace	\$30,500.00	\$25,000.00	\$55,500.00
037-500174	Technology-Hardware	\$45,000.00	(\$12,500.00)	\$32,500.00
038-500177	Technology-Software	\$45,000.00	(\$12,500.00)	\$32,500.00
040-500800	Indirect Costs	\$33,350.02	\$0.00	\$33,350.02
041-500801	Audit Fund Set Aside	\$11,309.66	\$0.00	\$11,309.66
072-500574	Grants-Federal	\$10,598,429.20	\$0.00	\$10,598,429.20
085-588599	Interagency Transfers-Federal Funds	\$750,000.00	\$0.00	\$750,000.00
	<b>Totals</b>	<b>\$11,623,588.88</b>	<b>\$0.00</b>	<b>\$11,623,588.88</b>

### Explanation

The Division of Homeland Security and Emergency Management requires this transfer of funds to maintain the current medical screening checkpoint at the Incident Planning and Operations Center (IPOC) Campus. The IPOC is critical infrastructure for the operation of State Government and command and control of the State's response to the COVID-19 pandemic. It is critically important that work units remain safe and free from potential exposure to COVID-19 to ensure continuity of operations under all circumstances. The current medical screening checkpoint is fundamental to this mission.

The COVID-19 screening checkpoint is critical to the continued operation of the IPOC however, the current checkpoint is not designed for use during winter weather. Existing screening equipment and personnel will require a temperature controlled environment for the screening process to function properly. These transfers are required to purchase temperature controlled

booths used to staff the COVID-19 checkpoint throughout the winter months. Funds are also required to rent generators to provide heat and power to the checkpoint.

At the time the State budget was created, this COVID-19 supplemental federal grant award was not anticipated. This transfer is needed to reallocate funding between classes to match the fluid needs in support of the State's COVID-19 response.

Funds are to be transferred and budgeted as follows:

Class 020, Current Expenses – Funding is available due to a change in priorities that was unforeseen at the time of the initial grant award.

Class 022, Rents-Leases Other Than State – This funding will provide for the lease of a generator to power the COVID-19 checkpoint for the IPOC Campus.

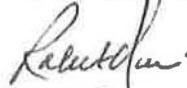
Class 030, Equipment – This funding will provide for the purchase of booths for use in staffing the IPOC campus COVID-19 checkpoint throughout the winter.

Class 037, Technology-Hardware – Funding is available due to a change in priorities that was unforeseen at the time of the initial grant award.

Class 038, Technology-Software – Funding is available due to a change in priorities that was unforeseen at the time of the initial grant award.

There are no General funds required with this request. In the event that Federal funds are no longer available, General funds and/or Highway funds will not be requested to support this program.

Respectfully submitted,



Robert L. Quinn  
Commissioner of Safety