



**STATE OF NEW HAMPSHIRE  
OFFICE OF THE GOVERNOR**

**CHRISTOPHER T. SUNUNU**  
Governor

November 18, 2020

Taylor Caswell  
Director  
Governor's Office of Emergency Relief and Recovery  
100 North Main Street, Suite 100  
Concord, N.H. 03301

Dear Director Caswell,

Pursuant to my authority under RSA 21-P:43; RSA 4:45; RSA 4:47; and Executive Order 2020-04, as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, 2020-20, and 2020-21 I have approved your written request, in attachment, to take the following actions related to the CARES Act Coronavirus Relief Funds:

1. Authority for the Governor's Office for Emergency Relief and Recovery (GOFERR) to transfer up to \$1,388,745 in Coronavirus Aid, Relief, and Economic Security (CARES) Act Funding to the New Hampshire Liquor Commission to reimburse the Commission for the unbudgeted expense of enhanced wages to certain store employees for hazardous duty in accordance with Emergency Order #20. Budgeted consistent with the information in the request, in attachment, effective through December 30, 2020. (100% Federal Funds)
2. Authorize the New Hampshire Liquor Commission to accept and expend up to \$1,388,745 from GOFERR to cover the unbudgeted expense of funding enhanced employee wages through December 30, 2020 in accordance with Emergency Order #20. Budgeted consistent with the information in the request, in attachment, effective through December 30, 2020. (100% Federal Funds)

The Department of Administrative Services is authorized to take the actions necessary to effectuate this authorization.

Sincerely,

A handwritten signature in blue ink that reads "Christopher T. Sununu".

Christopher T. Sununu  
Governor

CC: Charles Arlinghaus, Commissioner, Department of Administrative Services  
Joseph Mollica, Chairman, New Hampshire Liquor Commission



# STATE OF NEW HAMPSHIRE



## GOVERNOR'S OFFICE

### for EMERGENCY RELIEF AND RECOVERY

November 18, 2020

His Excellency, Governor Christopher T. Sununu  
State House  
Concord, NH 03301

**REQUESTED ACTION UNDER RSA 21-P:43; RSA 4:45; RSA 4:47; AND EXECUTIVE ORDER  
2020-04, AS EXTENDED BY EXECUTIVE ORDERS 2020-05, 2020-08, 2020-09, 2020-10, AND  
2020-14, 2020-15, 2020-16, 2020-17, 2020-18, 2020-20 AND 2020-21**

Dear Governor Sununu:

1. The Governor's Office for Emergency Relief and Recovery (GOFERR) requests authority to transfer up to \$1,388,745 in Coronavirus Aid, Relief, and Economic Security (CARES) Act Funding to the New Hampshire Liquor Commission (NHLC) to reimburse it for the unbudgeted expense of enhanced wages to certain store employees for hazardous duty in accordance with the Governor's Emergency Order # 20.

Funds for the transfer payment are available in 01-02-002-020210 – Governor's Office for Emergency Relief & Recovery, 19110000 – Office of the Director, as follows:

085-588577 – Inter-Agency Transfer of Federal Funds FY2021  
\$1,388,745

2. Contingent on Request Action #1, authorize the NHLC to accept and expend up to \$1,388,745 from GOFERR to cover the unbudgeted expense of funding enhanced employee wages through December 30, 2020 in accordance with the Governor's Emergency Order # 20. Effective upon your approval through December 30, 2020. 100% Federal Funds.

Funds will be budgeted in FY2021 as follows:

02-77-077-771512-10300000 – Store Operations		
<u>CLASS</u>	<u>ACCOUNT</u>	<u>BUDGET REQUEST</u>
010 – Personal Services-Perm. Classified	500100	\$610,594
018 – Overtime	500106	\$85,850
050 – Personal Service-Temp/Appointe	500109	\$692,301
	<b>TOTAL EXPENDITURES</b>	<b>\$1,388,745</b>
<u>SOURCE OF FUNDS</u>		
00D – Transfer of Federal Funds	488502	\$1,388,745
	<b>TOTAL FUNDS</b>	<b>\$1,388,745</b>

### EXPLANATION

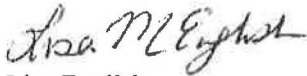
The Governor has authorized the allocation and expenditure of up to \$1,388,745 of flex funds toward reimbursing the NHLC for the unbudgeted expense of funding enhanced retail store employee wages through December 30, 2020 in accordance with the Governor's Emergency Order # 20.

On March 30, 2020, the Governor issued Emergency Order # 20. Through that order, the Governor identified New Hampshire's state-owned liquor and wine outlet stores as essential service providers, because their continued operation would protect against community spread of COVID-19 by guaranteeing that residents need not travel out of state to obtain liquor products, and because of the critical need for the state revenue generated by the stores. In recognition of the fact that the NHLC's retail store employees bear a heightened risk of exposure to the community transmission of COVID-19, the Governor, through Emergency Order # 20, established enhanced wages for these employees at an increase of 10% for working in hazardous conditions.

Between the issuance of Emergency Order # 20 and September 24, 2020, the NHLC expended \$910,611.91 in enhanced wages. The NHLC anticipates expending an additional \$478,133.11 in enhanced wages in accordance with Emergency Order # 20 through December 30, 2020, for a total expenditure of \$1,388,745.

The expenses outlined above were unanticipated and were not accounted for in the current NHLC budget.

Respectfully submitted,



Lisa English  
Deputy Director, GOFERR