



STATE OF NEW HAMPSHIRE  
OFFICE OF THE GOVERNOR

CHRISTOPHER T. SUNUNU  
Governor

December 9, 2020

Taylor Caswell  
Director  
Governor's Office of Emergency Relief and Recovery  
100 North Main Street, Suite 100  
Concord, N.H. 03301

Dear Director Caswell,

Pursuant to my authority under RSA 21-P:43; RSA 4:45; RSA 4:47; and Executive Order 2020-04, as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, 2020-20, 2020-21, and 2020-23 I have approved your written request, in attachment, to take the following actions related to the CARES Act Coronavirus Relief Funds:

1. Authority for the Governor's Office for Emergency Relief and Recovery (GOFERR) to **amend** an accept and expend of \$2,000,000 to cover eligible COVID-19 related expenses for Chambers of Commerce programs related to the state's economic recovery from COVID-19 impacts, by making a technical correction to the receipt of funds. Effective through December 30, 2020. (100% Federal Funds)
2. Authority for GOFERR to **retroactively** enter into grant agreements with seven Chambers of Commerce, for a total amount not to exceed \$2,000,000 to support business recovery from Coronavirus Disease 2019 (COVID-19), effective from August 6, 2020 through December 30, 2020. Budgeted consistent with the request, in attachment, effective through December 30, 2020. (100% Federal Funds)

The Department of Administrative Services is authorized to take the actions necessary to effectuate this authorization.

Sincerely,

A handwritten signature in blue ink that reads "Chris T. Sununu".

Christopher T. Sununu  
Governor

CC: Charles Arlinghaus, Commissioner, Department of Administrative Services



# STATE OF NEW HAMPSHIRE



GOVERNOR'S OFFICE

for

EMERGENCY RELIEF AND RECOVERY

December 9, 2020

His Excellency, Governor Christopher T. Sununu  
State House  
Concord, NH 03301

**REQUESTED ACTION PURSUANT TO RSA 21-P:43; RSA 4:45; RSA 4:47; AND  
EXECUTIVE ORDER 2020-04 AS EXTENDED BY EXECUTIVE ORDERS 2020-05, 2020-08,  
2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, 2020-20, 2020-21 AND 2020-23**

Dear Governor Sununu:

1. Authorize the Department of Business and Economic Affairs (BEA) to amend an accept and expend of \$2,000,000 to cover eligible COVID-19 related expenses for Chambers of Commerce programs related to the state's economic recovery from COVID-19 impacts, by making a technical correction to the receipt of funds, effective upon your approval through December 30, 2020. 100% Federal funds.

Funds were budgeted as follows:

<b>03-22-022-221010-19370000 – Chamber Program COVID19</b>		
<b><u>CLASS</u></b>	<b><u>ACCOUNT</u></b>	<b><u>TRANSFER REQUEST</u></b>
103 – CONTRACTS FOR OP SERVICES	502664	\$2,000,000
	<b>TOTAL EXPENSES</b>	\$2,000,000
<b><u>SOURCE OF FUNDS</u></b>		
00D – TRANSFER OF FEDERAL FUNDS	488502	\$2,000,000
	<b>TOTAL FUNDS</b>	\$2,000,000

2. Contingent upon approval of Requested Action #1, authorize BEA to **retroactively** enter into grant agreements with seven Chambers of Commerce, for a total amount not to exceed \$2,000,000 to support business recovery from Coronavirus Disease 2019 (COVID-19), effective upon your approval from August 6, 2020 through December 30, 2020. 100% Federal Funds.

### EXPLANATION

On August 6, 2020, Governor Sununu approved the Governor's Office for Emergency Relief and Recovery (GOFERR) transferring funds to BEA, and also approved BEA accepting and expending these funds. Action one acknowledges the request the Governor's Office for Economic Relief and Recovery made to BEA to use a new acct-unit for federal reporting purposes, as the initial request accepted these funds into an existing BEA acct-unit. Action two is a retroactive request for approval to grant funds to the seven Chambers of Commerce listed below.

The participating Chambers of Commerce include the Upper Valley Business Alliance, the North Country Chamber of Commerce, the Lakes Region Chamber of Commerce, the Greater Manchester Chamber of Commerce, the Greater Keene Chamber of Commerce, the Chamber Collaborative of Greater Portsmouth, and the Mount Washington Chamber of Commerce. Participants will be allotted funds to promote and support economic recovery in their regions. Program funds will be used for the purchase and distribution of personal protective equipment (PPE) for local businesses, hosting virtual regional job fairs and professional development training workshops, and to provide business adaptation support and training to the businesses in their communities as part of the recovery/response of the COVID 19 pandemic. The Chambers will also participate in state and regional campaigns that focus on tourism and the job opportunities available in the state. The Chambers will include either the BEA or the Visit NH Live Free logo on all marketing materials and on their websites.

All CARES Act funds must be spent by the recipients before December 30, 2020.

Respectfully submitted,



Lisa M. English  
Deputy Director, GOFERR