



**STATE OF NEW HAMPSHIRE
OFFICE OF THE GOVERNOR**

CHRISTOPHER T. SUNUNU
Governor

November 23, 2020

Taylor Caswell
Director
Governor's Office of Emergency Relief and Recovery
100 North Main Street, Suite 100
Concord, N.H. 03301

Dear Director Caswell,

Pursuant to my authority under RSA 21-P:43; RSA 4:45; RSA 4:47; and Executive Order 2020-04, as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, 2020-20, and 2020-21 I am **amending** my November 18, 2020 authorization of your written request, in attachment, to take the following actions related to the CARES Act Coronavirus Relief Funds:

1. Authority for the Governor's Office for Emergency Relief and Recovery (GOFERR) to transfer **\$16,992,681** between class lines in order to primarily support ongoing needs tied to the COVID-19 pandemic to integrate and report on data associated with the testing, contact tracing, case investigation, infection rate, transmission, and vaccination plan of the virus within the State of New Hampshire. Budgeted consistent with the information in the request in attachment, effective through December 30, 2020. (100% Federal Funds)
2. The Department of Health and Human Services is instructed to report a hardware purchase plan to the Governor's Office before any technology hardware is purchased per this authorization, effective through December 30, 2020.

The Department of Administrative Services is authorized to take the actions necessary to effectuate this authorization.

Sincerely,

Christopher T. Sununu
Governor

CC: Charles Arlinghaus, Commissioner, Department of Administrative Services
Lori Shibinette, Commissioner, Department of Health and Human Services



STATE OF NEW HAMPSHIRE



GOVERNOR'S OFFICE

for

EMERGENCY RELIEF AND RECOVERY

November 20, 2020

His Excellency, Governor Christopher T. Sununu
State House
Concord, NH 03301

**REQUESTED ACTION UNDER RSA 21-P:43; RSA 4:45; RSA 4:47; AND EXECUTIVE ORDER
2020-04 AS EXTENDED BY EXECUTIVE ORDERS 2020-05, 2020-08, 2020-09, 2020-10, 2020-14,
2020-15, 2020-16, 2020-17, 2020-18, 2020-20, AND 2020-21**

Dear Governor Sununu,

The Governor's Office of Emergency Relief and Recovery (GOFERR) requests authority to make a technical correction to the Governor's approval letter dated November 17, 2020 and transfer \$3,386,360 between class lines in order to primarily support ongoing needs tied to the COVID-19 pandemic to integrate and report on data associated with the testing, contact tracing, case investigation, infection rate, and transmission of the virus within the State of New Hampshire, effective upon date of approval through December 30, 2020. 100% Federal Funds.

Funds will be reallocated as shown below:

**05-95-95-950010-19290000 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH
AND HUMAN SVCS, HHS: HUMAN SERVICES, OFFICE OF THE COMMISSIONER –
GOFERR FUNDS**

95-19290000 - DHHS COVID RELIEF FUND FR GOFERR				
Class - Account		FY 21 Current Modified Budget	Requested Change	FY21 Revised Budget
Expenditures				
020-500200	Current Expense	\$12,454,268	(\$3,386,360)	\$9,067,908
037-500173	Hardware	\$1,646,360		\$1,646,360
038-500177	Software	\$1,760,820		\$1,760,820
103-502664	Contracts for Operational Svcs	\$19,391,946	\$3,386,360	\$22,778,306
	Total Expenditures:	\$35,253,394	\$0	\$35,253,394
Funding				
00D-488502	Interagency Xfer of Fed Funds	\$35,253,394	\$0	\$35,253,394
	Total Funding:	\$35,253,394	\$0	\$35,253,394

EXPLANATION

This request is to supplement and clarify a recent request to the Governor's Office to approve a reallocation of the above account. The amounts detailed in the fiscal table in the original request (\$16,992,681) did not reconcile to the amount in the Requested Action (\$13,606,321). The Department of Health and Human Services, through the Governor's Office of Emergency Relief and Recovery, requests approval to transfer the difference, \$3,386,360, for the purposes described in the November 17, 2020 request.

All CARES Act funds for goods or services pursuant to this authorization must be purchased, delivered and operational by December 30, 2020.

A copy of the original request and approval are attached.

Respectfully submitted,



Lisa English
Deputy Director, GOFERR



**STATE OF NEW HAMPSHIRE
OFFICE OF THE GOVERNOR**

CHRISTOPHER T. SUNUNU
Governor

November 18, 2020

Taylor Caswell
Director
Governor's Office of Emergency Relief and Recovery
100 North Main Street, Suite 100
Concord, N.H. 03301

Dear Director Caswell,

Pursuant to my authority under RSA 21-P:43; RSA 4:45; RSA 4:47; and Executive Order 2020-04, as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, 2020-20, and 2020-21 I have approved your written request, in attachment, to take the following actions related to the CARES Act Coronavirus Relief Funds:

1. Authority for the Governor's Office for Emergency Relief and Recovery (GOFERR) to transfer \$13,606,321 between class lines in order to primarily support ongoing needs tied to the COVID-19 pandemic to integrate and report on data associated with the testing, contact tracing, case investigation, infection rate, transmission, and vaccination plan of the virus within the State of New Hampshire. Budgeted consistent with the information in the request in attachment, effective through December 30, 2020. (100% Federal Funds)
2. The Department of Health and Human Services is instructed to report a hardware purchase plan to the Governor's Office before any technology hardware is purchased per this authorization, effective through December 30, 2020.

The Department of Administrative Services is authorized to take the actions necessary to effectuate this authorization.

Sincerely,

Christopher T. Sununu
Governor

CC: Charles Arlinghaus, Commissioner, Department of Administrative Services
Lori Shibinette, Commissioner, Department of Health and Human Services



STATE OF NEW HAMPSHIRE



GOVERNOR'S OFFICE

for

EMERGENCY RELIEF AND RECOVERY

November 17, 2020

His Excellency, Governor Christopher T. Sununu
State House
Concord, NH 03301

REQUESTED ACTION UNDER RSA 21-P:43; RSA 4:45; RSA 4:47; AND EXECUTIVE ORDER 2020-04 AS EXTENDED BY EXECUTIVE ORDERS 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, 2020-20, AND 2020-21

Dear Governor Sununu,

The Governor's Office of Emergency Relief and Recovery (GOFERR) requests authority to transfer \$13,606,321 between class lines in order to primarily support ongoing needs tied to the COVID-19 pandemic to integrate and report on data associated with the testing, contact tracing, case investigation, infection rate, transmission, and vaccination plan of the virus within the State of New Hampshire, effective upon date of approval through December 30, 2020. 100% Federal Funds.

Funds will be reallocated as shown below:

05-95-95-950010-19290000 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS: HUMAN SERVICES, OFFICE OF THE COMMISSIONER – GOFERR FUNDS

95-19290000 - DHHS COVID RELIEF FUND FR GOFERR				
Class - Account		FY 21 Current Modified Budget	Requested Change	FY21 Revised Budget
Expenditures				
020-500200	Current Expense	\$26,060,589	\$16,992,681	\$9,067,908
037-500173	Hardware	\$0	\$1,646,360	\$1,646,360
038-500177	Software	\$0	\$1,760,820	\$1,760,820
103-502664	Contracts for Operational Svcs	\$9,192,805	\$13,585,501	\$22,778,306
	Total Expenditures:	\$35,253,394	\$0	\$35,253,394
Funding				
00D-488502	Interagency Xfer of Fed Funds	\$35,253,394	\$0	\$35,253,394
	Total Funding:	\$35,253,394	\$0	\$35,253,394

EXPLANATION

DHHS is invested in providing transparency to data related to the COVID-19 pandemic and leveraging analytics to assist in the decisions, policies and guidance of state officials and provide the people in the State of New Hampshire the information they need to help effectively manage the impacts of the pandemic in our state. To accomplish this, the department has leveraged several different vendor contracts and internal resources to build upon a robust enterprise business intelligence platform by integrating multiple data sets and providing several dashboards containing visualizations of countless data points. To date, interactive, automatically updating dashboards have been deployed to characterize COVID-19 Case Overview, Trends, Testing, Interactive Maps, Schools, and Health Equity. As a result of these and other dashboards, the environment that was originally architected for Medicaid and Opioid Crisis response has grown beyond its current capacity to support future growth and constituent access. This has resulted in several system failures as well as system unavailability due to the number of concurrent users accessing the dashboards exceeding 60,000 concurrent people in some cases. Additionally, as a result of the rapid growth of the environment it has become difficult to navigate and find the dashboards based on function or need resulting in re-work and unrealized utilization. This proposal will encompass the hardware, software and professional services needs to build out the enterprise business intelligence platform to support the current COVID-19 needs including preparation for and ability to rapidly deliver vaccine starting in December 2020 and fully leverage the funds to build a scalable solution to allow for future needs of the State. All equipment and services will be obtained or provided, and be operational, by December 30, 2020. All contracts for goods or services pursuant to this authorization must require as a condition of payment that the goods or services be delivered or completed by December 30, 2020.

1. Request – Additional laptops to support vaccination scheduling, registration, increased Contact tracing flexibility for Telework or on premise as well as field case work and telework to provide services in the field as a result of limited access for on-site case management. All hardware will be purchased, received and operational prior to December 30, 2020. These laptops and associated peripherals will be allocated to the following COVID response areas within the department. Specific breakdown is 50 for Vaccination – Scheduling and Registration, 200 – Contact Tracing and Case Investigation for Public Health and the remaining 354 will be allocated to teleworkers that took their desktops home in the pandemic, but in order to provide services in the field at point of care they need laptops to meet their service needs primarily (LTSS, DCYF, BFA, DBH) this will not offset the budget request for 22/23 of lifecycle replacement of 852 laptops for SFY 22 and 852 laptops for SFY 23 :

Hardware	Qty	Unit Cost	Extended Cost
Dell Latitude 5310 LTE Laptops	604	1,108	\$669,232
Dell WD19 Docking Stations	804	\$182	\$146,328
Monitors	604	\$170	\$102,680

Keyboards	604	\$15	\$9,060
Mice	604	\$15	\$9,060
Total			\$18,120

2. Request for funding

- a. Granite Trace – Contact tracing tool for COVID-19 need additional support for 12 months beginning November 8, 2020 - \$150,000, paid up front, DoIT contract. To the extent that this contract extends into 2021, there is no shorter reasonable commercial alternative and the purchase is consistent with the state's normal business practice for this type of service.
- b. Granite Trace – Enhancements to meet expanding needs of the system - \$300,000, DoIT contract. To the extent that this contract extends into 2021, there is no shorter reasonable commercial alternative and the purchase is consistent with the state's normal business practice for this type of service.
- c. Public health Immunization scheduling and registration solution – TBD but would be around \$1M-sole source contract. All contracts for goods or services pursuant to this authorization must require as a condition of payment that the goods or services be delivered and operational by December 30, 2020. To the extent that this contract extends into 2021, there is no shorter reasonable commercial alternative and the purchase is consistent with the state's normal business practice for this type of service.

3. Request for EBI expansion – In progress pending final movement of funds

- a. Software – \$1,310,820. All contracts for goods or services pursuant to this authorization must require as a condition of payment that the goods or services be delivered and operational by December 30, 2020. To the extent that this contract extends into 2021, there is no shorter reasonable commercial alternative and the purchase is consistent with the state's normal business practice for this type of service.
- b. Professional Services - \$1,585,501-In order to continue to meet the needs of the COVID-19 pandemic response we will need additional professional services to implement the changes to the enterprise business intelligence system and continued dashboard development for pending vaccinations, automation of manual processes and improved trend analysis of the transmission and mitigations of the pandemic. All contracts for goods or services pursuant to this authorization must require as a condition of payment that the goods or services be delivered and operational by December 30, 2020. To the extent that these contract(s) extend into 2021, there is no shorter reasonable commercial alternative and the purchase is consistent with the state's normal business practice for this type of service.
- c. Hardware – \$710,000. All contracts for goods or services pursuant to this authorization must require as a condition of payment that the goods or services be delivered and operational by December 30, 2020. To the extent that this contract extends into 2021, there is no reasonable commercial alternative and the purchase is consistent with the state's normal business practice for this type of service.

Additional funds moved to class 103 will be for other potential contracts that may be necessary in regard to the State vaccination plan and capability and all contracts for goods or services pursuant to this authorization must require as a condition of payment that the goods or services be delivered and operational by December 30, 2020.

All CARES Act funds for goods or services pursuant to this authorization must be purchased, delivered and operational by December 30, 2020.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Lisa M. English".

Lisa English
Deputy Director, GOFERR