



**STATE OF NEW HAMPSHIRE**  
**OFFICE OF THE GOVERNOR**

**CHRISTOPHER T. SUNUNU**  
Governor

January 21, 2021

Taylor Caswell  
Director  
Governor's Office of Emergency Relief and Recovery  
100 North Main Street, Suite 100  
Concord, N.H. 03301

Dear Director Caswell,

Pursuant to my authority under RSA 21-P:43; RSA 4:45; RSA 4:47; and Executive Order 2020-04, as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, 2020-20, 2020-21, 2020-23, 2020-24, and 2020-25 I have approved your written request, in attachment, to take the following actions related to the CARES Act Coronavirus Relief Funds:

1. Authority for the Governor's Office for Emergency Relief and Recovery (GOFERR) to **retroactively** extend the end date for the New Hampshire Department of Education Supplemental Public School Response Fund from December 30, 2020 to March 31, 2021 to support administrative, compliance, and monitoring activities only. Budgeted consistent with the information in the request, in attachment, effective through March 31, 2021. (100% Federal Funds)

The Department of Administrative Services is authorized to take the actions necessary to effectuate this authorization.

Sincerely,

A handwritten signature in blue ink that reads "Chris T. Sununu".

Christopher T. Sununu  
Governor

CC: Charles Arlinghaus, Commissioner, Department of Administrative Services  
Frank Edelblut, Commissioner, Department of Education



STATE OF NEW HAMPSHIRE



GOVERNOR'S OFFICE

for

EMERGENCY RELIEF AND RECOVERY

January 19, 2021

His Excellency, Governor Christopher T. Sununu
State House
Concord, NH 03301

REQUESTED ACTION UNDER RSA 4:45, RSA 21-P:43, AND SECTION 4 OF EXECUTIVE ORDER 2020-A4 AS EXTENDED BY EXECUTIVE ORDERS 2020-05 AND 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, 2020-20, 2020-21, 2020-23, AND 2020-24 AND SUSPEND THE MANUAL OF PROCEDURES 150, V., B., 1., REQUIREMENT.

Dear Governor Sununu,

The Governor's Office for Emergency Relief and Recovery (GOFERR) requests retroactive authority to amend the accept and expend Coronavirus Aid, Relief, and Economic Security (CARES) Act Funding to the New Hampshire Department of Education (DOE) to support the Supplemental Public School Response Fund item, time extension only, no new or additional funds, by extending the end date from December 30, 2020 to March 31, 2021 to support administrative, compliance and monitoring activities, effective upon approval by the Governor through March 31, 2021. Originally approved on October 28, 2020, attached. 100% Federal Funds.

The existing authorized budget lines to support this request for Fiscal Year 2021 are listed below:

06-56-56-560510-19520000 SUPP PUB SCH RESP-GOFERR COVID

029 - Intra-Agency Transfers \$15,000
102 - Contracts for Program Services \$20,000

EXPLANATION

This amendment is to extend the date by which the already authorized funds to support compliance and monitoring activities by DOE must be used only. While the program funds allocated to the recipients had an end date of December 30, 2020, the Department has the responsibility to perform compliance and monitoring activities, to include reviewing Final Reports submitted by recipients, and providing reports to GOFERR.

The governor has set aside \$45 million of CARES Act funding to be available in the Supplemental Public School Response Fund (SPSRF) for grants to help New Hampshire public schools deal with the unanticipated costs of the COVID-19 pandemic.

This latest round of funding will be distributed in two tranches: 1) per pupil allocation to all New Hampshire schools, and 2) reserve funding for schools that have exhausted all other funding streams for COVID-19 response related expenses.

- 1) SPSRF #1: The Department of Education will issue \$35 million as grants equal to \$200 per student based on the "District and Chartered Public School enrollments in New Hampshire as reported to the Department of Education, as of October 1, 2019".

The U.S. Treasury Office of the Inspector General has provided guidance saying that "as an administrative convenience, Treasury will presume that expenses of up to \$500 per elementary and secondary school student to be eligible expenditures, such that schools do not need to document the specific use of funds up to that amount."

As this funding comes through the CARES Act, schools will be notified that payment of the funds constitutes assurance on the part of the LEA that all funds comply with expenses eligible under the CARES Act, and that LEA's will be subject to the standard oversight and auditing procedures that accompany federal grants.

In order to receive this per-pupil grant, schools must first submit a budget authorized by the superintendent for their entire allocation of CARES-ESSER funding in the NHDOE Grants Management System by November 6, 2020. ESSER Funds do not need to be expended or drawn down by this date.

Schools must have unreimbursed expenses related to COVID19 incurred between 3/1/2020 and 12/30/2020 that are equal to or greater than \$200 per student. If schools do not have unreimbursed expenses that are related to COVID19 that exceed \$200 per student incurred between 3/1/2020 and 12/30/2020, excess funding must be remitted back to the NHDOE by December 15, 2020.

- 2) SPSRF #2: An additional reserve fund of \$10 million has been set aside for schools that have COVID-19 expenses that have not been reimbursed by all other available federal sources. In order to qualify, schools must meet the same requirements as above, and have additional unreimbursed expenses that have not been reimbursed through SPSRF #1 and that have not been reimbursed by the ESSER Fund, or other federal sources.

Applications will be due to the Department of Education no later than December 1, 2020 and must include an itemized accounting of the requested funding through SPSRF #2 as well as SPSRF #1. Grants may be prorated if applications exceed available appropriation.

COVID-19 is a significant disruption to education in New Hampshire, as well as an unprecedented fiscal challenge. We hope that this additional funding will help schools meet this challenge.

In all cases, costs and program expenses must reflect the program response to the COVID pandemic. In addition, unreimbursed expenditures must be made between March 1, 2020 and December 30, 2020 and all purchases must be placed in-use by that date.

Schools will be notified of additional accounting and reporting expectations as determined appropriate by the NHDOE and GOFERR

This grant program will fit within the Invest in the Future funds including in the CARES Act funding category.

His Excellency, Governor Christopher T. Sununu  
January 19, 2021  
Page 3 of 3

Funds for the Intra-Agency Transfers are to support compliance and monitoring activities.  
Funds for Contracts to Program Services are to support administrative activities.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'T. Caswell', with a stylized initial 'T'.

Taylor Caswell  
Director, GOFERR



STATE OF NEW HAMPSHIRE  
OFFICE OF THE GOVERNOR

CHRISTOPHER T. SUNUNU  
Governor

October 28, 2020

Taylor Caswell  
Director  
Governor's Office of Emergency Relief and Recovery  
100 North Main Street, Suite 100  
Concord, N.H. 03301

Dear Director Caswell,

Pursuant to my authority under RSA 21-P:43; RSA 4:45; RSA 4:47; and Executive Order 2020-04, as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, and 2020-20 I have approved your written request, in attachment, to take the following actions related to the CARES Act Coronavirus Relief Funds:

1. Authority for the Governor's Office for Emergency Relief and Recovery (GOFERR) to transfer up to \$45,000,000 in Coronavirus Aid, Relief, and Economic Security (CARES) Act Funding to the New Hampshire Department of Education (NHDOE) to the Supplemental Public School Response Fund (SPSRF) to support School District Response to COVID-19 grants. Budgeted consistent with the information in the request in attachment, effective **retroactive** from October 21, 2020 through December 30, 2020. (100% Federal Funds)
2. Authorize the NHDOE to accept and expend \$45,000,000 from the GOFERR to the Supplemental Public School Response Fund (SPSRF) to support school district response to COVID-19 grants. Budgeted consistent with the information in the request in attachment, effective **retroactive** from October 21, 2020 through December 30, 2020. (100% Federal Funds)

The Department of Administrative Services is authorized to take the actions necessary to effectuate this authorization.

Sincerely,

A handwritten signature in cursive script that reads "Christopher T. Sununu".

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Christopher T. Sununu  
Governor

CC: Charles Arlinghaus, Commissioner, Department of Administrative Services  
Frank Edelblut, Commissioner, Department of Education



**STATE OF NEW HAMPSHIRE**



**GOVERNOR'S OFFICE**

*for*

**EMERGENCY RELIEF AND RECOVERY**

October 27, 2020

His Excellency, Governor Christopher T. Sununu  
State House  
Concord, NH 03301

**REQUESTED ACTION UNDER RSA 21-P:43, RSA 4:45, RSA 4:47, AND EXECUTIVE ORDER  
2020-04, AS EXTENDED BY EXECUTIVE ORDER 2020-05, 2020-08, 2020-09, 2010-10, 2020-14,  
2020-15, 2020-16, 2020-17, 2020-18 AND 2020-20 AND SUSPEND THE MANUAL OF  
PROCEDURES 150, V., A., 5 REQUIREMENT**

Dear Governor Sununu,

1. The Governor's Office for Emergency Relief and Recovery (GOFERR) requests authority to transfer \$45,000,000.00 in Coronavirus Aid, Relief, and Economic Security (CARES) Act Funding to the New Hampshire Department of Education (NHDOE) to the Supplemental Public School Response Fund (SPSRF) to support School District Response to COVID-19 grants, effective upon your approval through December 30, 2020. 100% Federal Funds.

Funds for this transfer are available in 01-02-002-020210-19110000 - Governor's Office for Emergency Relief & Recovery, Office of the Director, as follows:

085-588556 - Inter-Agency Transfer of Federal Funds

FY 2021  
\$45,000,000.00

2. Contingent on approval of action item #1, authorize the NHDOE to accept and expend \$45,000,000.00 from the GOFERR to the Supplemental Public School Response Fund (SPSRF) to support school district response to COVID-19 grants. These appropriations will be budgeted as allocated below effective upon your approval through December 30, 2020. 100% Transfer of Federal Funds.

Funds will be budgeted in FY 2021 as follows:

06-56-56-560510-19520000 SUPP PUB SCH RESP-GOFERR COVID		
<u>CLASS</u>	<u>ACCOUNT</u>	<u>BUDGET REQUEST</u>
029 – Intra-Agency Transfers	500290	\$ 15,000.00
072 – Grants-Federal	502627	\$44,965,000.00
102 – Contracts for Program Services	500731	\$ 20,000.00
	<b>TOTAL EXPENSES</b>	<b>\$45,000,000.00</b>
<u>SOURCE OF FUNDS</u>		
00D – Transfer of Federal Funds	488502	\$45,000,000.00
	<b>TOTAL FUNDS</b>	<b>\$45,000,000.00</b>

**EXPLANATION**

The Governor has set aside \$45 million of CARES Act funding to be available in the Supplemental Public School Response Fund (SPSRF) for grants to help New Hampshire public schools deal with the unanticipated costs of the COVID-19 pandemic.

This latest round of funding will be distributed in two tranches: 1) per pupil allocation to all New Hampshire schools, and 2) reserve funding for schools that have exhausted all other funding streams for COVID-19 response related expenses.

- 1) SPSRF #1: The Department of Education will issue \$35 million as grants equal to \$200 per student based on the “District and Chartered Public School enrollments in New Hampshire as reported to the Department of Education, as of October 1, 2019”.

The U.S. Treasury Office of the Inspector General has provided guidance saying that “as an administrative convenience, Treasury will presume that expenses of up to \$500 per elementary and secondary school student to be eligible expenditures, such that schools do not need to document the specific use of funds up to that amount.”

As this funding comes through the CARES Act, schools will be notified that payment of the funds constitutes assurance on the part of the LEA that all funds comply with expenses eligible under the CARES Act, and that LEA's will be subject to the oversight and auditing procedures that the Treasury OIG determines applicable to receipt of CRF funds.

In order to receive this per-pupil grant, schools must first submit a budget authorized by the superintendent for their entire allocation of CARES-ESSER funding in the NHDOE Grants Management System by November 6, 2020. ESSER Funds do not need to be expended or drawn down by this date.

Schools must have unreimbursed expenses related to COVID19 incurred between 3/1/2020 and 12/30/2020 that are equal to or greater than \$200 per student. If schools do not have unreimbursed expenses that are related to COVID19 that exceed \$200 per student incurred between 3/1/2020 and 12/30/2020, excess funding must be remitted back to the NHDOE by December 15, 2020.

- 2) SPSRF #2: An additional reserve fund of \$10 million has been set aside for schools that have unbudgeted COVID-19 expenses between 3/1/2020 and 12/30/2020 that have not been reimbursed by all other available federal sources. In order to qualify, schools must meet the same requirements as above, and have additional unreimbursed expenses that have not been reimbursed through SPSRF #1 and that have not been reimbursed by the ESSER Fund, or other federal sources.

Applications will be due to the Department of Education no later than December 1, 2020 and must include an itemized accounting of the requested funding through SPSRF #2 as well as SPSRF #1. Grants may be prorated if applications exceed available appropriation.

COVID-19 is a significant disruption to education in New Hampshire, as well as an unprecedented fiscal challenge. We hope that this additional funding will help schools meet this challenge.

In all cases, costs and program expenses must reflect the program response to the COVID pandemic. In addition, unreimbursed expenditures must be made between March 1, 2020 and December 30, 2020 and all purchases must be placed in-use by that date.

Schools will be notified of additional accounting and reporting expectations as determined appropriate by the NHDOE and GOFERR

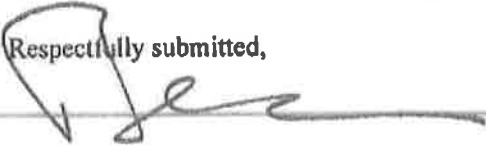
This grant program will fit within the Invest in the Future funds included in the CARES Act funding category.

The funding in class 029 will cover the DOE's administration of the program for salary and benefit costs to support compliance and monitoring activities.

Funds for Contracts to Program Services are to support administrative activities.

All CARES Act funds must be spent by the recipients before December 30, 2020.

Respectfully submitted,



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Taylor Caswell  
Director, GOFERR