



**STATE OF NEW HAMPSHIRE
OFFICE OF THE GOVERNOR**

CHRISTOPHER T. SUNUNU
Governor

January 30, 2021

Frank Edelblut
Commissioner
New Hampshire Department of Education
101 Pleasant Street
Concord, N.H. 03301

Dear Commissioner Edelblut,

Pursuant to my authority under RSA 21-P:43; RSA 4:45; RSA 4:47; and Executive Order 2020-04, as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, 2020-20, 2020-21, 2020-23, 2020-24, 2020-25 and 2021-01 I have **amended** my approval of your written request, in attachment, to take the following actions related to the Coronavirus Aid, Relief, and Economic Security (CARES) Act Elementary and Secondary School Emergency Relief (ESSER) Funds:

1. Authority for the Department of Education (DOE), Division of Learner Support to **amend** the accept and expend CARES Act Elementary and Secondary School Emergency Relief (ESSER) item by adjusting the budget between class lines and fiscal years with no change to the total amount. Budgeted consistent with the information in the request, in attachment. Effective through September 30, 2022. (100% Federal Funds)

The Department of Administrative Services is authorized to take the actions necessary to effectuate this authorization.

Sincerely,

A handwritten signature in blue ink that reads "Chitck T. Sununu".

Christopher T. Sununu
Governor

CC: Charles Arlinghaus, Commissioner, Department of Administrative Services

Frank Edelblut
Commissioner



Christine Brennan
Deputy Commissioner

STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
101 Pleasant Street
Concord, N.H. 03301
TEL (603) 271-3495
FAX (603)-271-1953
Citizens Services Line 1-800-339-9900

January 29, 2021

His Excellency, Governor Christopher T. Sununu
State House
Concord, NH 03301

REQUESTED ACTION UNDER RSA 4:45, RSA 21-P:43, AND SECTION 4 OF EXECUTIVE ORDER 2020-A4 AS EXTENDED BY EXECUTIVE ORDERS 2020-05 AND 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, 2020-20, 2020-21, 2020-23, 2020-24, 2020-25 AND 2021-01 AND SUSPEND THE MANUAL OF PROCEDURES 150, V., B., 1., REQUIREMENT.

Authorize the Department of Education, Division of Learner Support to amend the accept and expend CARES Act Elementary and Secondary School Relief item by adjusting the budget between class lines and fiscal years with no change to the total, effective upon approval by the Governor through September 30, 2022. Original accept and expend item approved by Governor Christopher T. Sununu on April 17, 2020, attached. The amended budgets for Fiscal Years 2020 and 2021 are listed below. 100% Federal Funds.

Funds to be budgeted in the account titled, as shown below and on the attached spreadsheet.

CARES Act Education Fund

Account: 06-56-56-562010-19130000

Revenue Source Code: 400374

EXPLANATION

The New Hampshire Department of Education received a grant through new legislation, the CARES Act. This program allows the state and its school districts to expend funds flexibly to meet the pressing demands created by the impact of COVID-19. This item will allow the department to amend the class lines of the budget to align to the needs of the department in administering this grant. Specifically in its efforts to ensure compliance of the program and to award grants out to the local education agencies.

The New Hampshire Department of Education (NH DOE), upon receipt of regulatory and guidance documents from the US Education Department, will award CARES funds to all local education agencies (LEAs) according to a formula based on population and poverty rate (formula for Title I,A funds). The NH DOE will prepare allocations and deliver funds via the existing reporting and application software, the online Grants Management System (GMS). LEAs will submit application documents, including program assurances and allowable grant activities, through this software, enabling two-way communication and reimbursement of expenses.

The NHDOE will communicate allocations, guidance and regulations on allowable activities and expenditures. LEAs will submit program assurances and activities. NHDOE will review, approve or suggest edits, and LEAs will be allowed to spend available funds to be reimbursed through the reporting system.

CARES legislation will provide funding as indicated above, but it will also expand, through a waiver process, the flexibility of existing grant programs. The list below provides a very brief description of the allowable activities for current LEA grants.

- Any activities authorized under ESSA, IDEA, Perkins, Subtitle B of McKinney-Vento Homeless Assistance Act, Adult Education and Family Literacy Act
- Coordinate emergency response
- Support school teachers
- Ensure preparedness and coordination
- Purchase cleaning supplies
- Purchase education technology
- Mental health supports
- Summer learning
- Other qualifying expenditures, including equitable services, etc.

In support of the objectives noted above, the Department commits to: adequately monitoring the formula subgrantees; assisting in the development of remote learning programming; providing technical assistance to understand new legislation and new flexibilities; supporting fiscal compliance guidance and support.

APPROPRIATION EXPLANATION

<u>Class</u>	<u>Class Description</u>	<u>Explanation</u>
020	Current Expenses	Appropriation to cover materials and supplies that will be used by staff.
027	Transfers to DOIT	Appropriation to cover required IT support.
028	Transfers to General Services	Appropriation for staff work areas.
029	Intra-Agency Transfers	Appropriation to internal program support.
030	Equipment	Appropriation to provide new equipment to staff hired under the grant.
037	Technology Hardware	Appropriation for new computer hardware.
038	Technology Software	Appropriation for new computer software.
039	Telecommunications	Appropriation to provide VOIP and other telecommunications services.
040	Indirect Costs	Appropriation to meet the State of NH Statewide Cost Allocation Plan obligations.

TDD Access: Relay NH 711

EQUAL OPPORTUNITY EMPLOYER- EQUAL EDUCATIONAL OPPORTUNITIES

His Excellency, Governor Christopher T. Sununu
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041	Audit Fund Set Aside	Appropriation is based on .1 percent of the grant.
042	Post-Retirement	Appropriation to cover post retirement costs at the current rate of 10.43 percent.
050	Part Time Salaries	Appropriation to cover cost allocation of salary.
059	Personal Service Temp	Appropriation to fund requested positions in support of the grant activities.
060	Benefits	Appropriation to cover Health, Dental, Life, Medicare, FICA and Retirement Contributions for full time and cost allocated positions.
070	In-State Travel	Appropriation to cover travel for in state meetings, presentations and technical assistance.
072	Grants – Federal	Appropriation for the distribution of funds to grant sub-recipients.
080	Out of State Travel	Appropriation to cover staff travel to attend out of state meetings and presentations.
102	Contracts for Program Services	Appropriation to contract with providers of evaluation services, technical assistance and trainings.

In the event Federal Funds become no longer available, General Funds will not be requested to support this program. Attached are copies of the grant awards.

Respectfully submitted,



Frank Edelblut
Commissioner of Education

CARES Act Education Fund

AU #19130000

Class	Object	Description	FY21 Adjusted Authorized	FY21 Requested Change	FY21 Revised Authorized	FY22	FY23
020	500200	Current Expenses	\$ 2,647.00	\$ 2,953.00	\$ 5,600.00	\$ 500.00	\$ 200.00
027	582703	Transfers to DOIIT	\$ 3,250.00	\$ (2,925.00)	\$ 325.00	\$ -	\$ -
028	582814	Transfers to General Serv	\$ 3,250.00	\$ (2,925.00)	\$ 325.00	\$ -	\$ -
029	500290	Intra-Agency Transfers	\$ 33,357.00	\$ (11,057.00)	\$ 22,300.00	\$ 15,300.00	\$ 2,575.00
030	500301	Equipment New Replacement	\$ 2,000.00	\$ (2,000.00)	\$ -	\$ -	\$ -
037	500173	Technology Hardware	\$ 2,650.00	\$ (2,650.00)	\$ -	\$ -	\$ -
038	500175	Technology Software	\$ 300.00	\$ (300.00)	\$ -	\$ -	\$ -
039	500191	Telecommunications	\$ 1,480.00	\$ (1,405.00)	\$ 75.00	\$ -	\$ -
040	500800	Indirect Costs	\$ 8,830.00	\$ (4,588.00)	\$ 4,242.00	\$ 1,586.00	\$ 394.00
041	500801	Audit Fund Set Aside	\$ 37,611.00	\$ 26.00	\$ 37,637.00	\$ -	\$ -
042	500620	Additional Frindge Benefits	\$ 7,914.00	\$ (6,486.00)	\$ 1,428.00	\$ 625.00	\$ 170.00
050	500109	Personal Service Temp Appoi	\$ 11,222.00	\$ 14,209.00	\$ 25,431.00	\$ 16,988.00	\$ 4,632.00
059	500117	Temp Full Time	\$ 65,949.00	\$ (52,583.00)	\$ 13,366.00	\$ -	\$ -
060	500601	Benefits	\$ 38,767.00	\$ (17,981.00)	\$ 20,786.00	\$ 7,066.00	\$ 1,251.00
070	500704	In State Travel Reimbursement	\$ 2,160.00	\$ (2,160.00)	\$ -	\$ -	\$ -
072	500557	Grants Federal	\$ 37,199,261.00	\$ (245,712.00)	\$ 36,953,549.00	\$ -	\$ -
080	500710	Out of State Travel Reimb	\$ 3,500.00	\$ (3,500.00)	\$ -	\$ -	\$ -
102	500731	Contracts for Program Services	\$ 179,520.00	\$ 321,021.00	\$ 500,541.00	\$ -	\$ -
		FY TOTAL	\$ 37,603,668.00	\$ (18,063.00)	\$ 37,585,605.00	\$ 42,065.00	\$ 9,222.00

*Total does not include FY20 spend of \$4,480.00

Total Grant Award \$ 37,641,372.00
 Total Budgeted this document \$ 37,636,892.00
 DIFF in Budget \$ (4,480.00)