



**STATE OF NEW HAMPSHIRE**  
**OFFICE OF THE GOVERNOR**

**CHRISTOPHER T. SUNUNU**  
Governor

February 16, 2021

Lori Shibinette  
Commissioner  
New Hampshire Department of Health and Human Services  
129 Pleasant Street  
Concord, N.H. 03301

Dear Commissioner Shibinette,

Pursuant to my authority under RSA 21-P:43; RSA 4:45; RSA 4:47; and Executive Order 2020-04, as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, 2020-20, 2020-21, 2020-23, 2020-24, 2020-25, 2021-01, and 2021-02 I have approved your written request, in attachment, to take the following actions related to the COVID-19 Public Health Emergency:

1. Authority for the Department of Health and Human Services (DHHS), Division of Economic and Housing Stability, Bureau of Child Development and Head Start Collaboration, to accept and expend federal funds in the amount of \$19,867,522 from the Child Care Development fund program. Budgeted consistent with the information in the request in attachment, effective through June 30, 2023. (100% Federal Funds).

The Department of Administrative Services is authorized to take the actions necessary to effectuate this authorization.

Sincerely,

A handwritten signature in blue ink that reads "Christopher T. Sununu".

Christopher T. Sununu  
Governor

CC Charles Arlinghaus, Commissioner, Department of Administrative Services



**STATE OF NEW HAMPSHIRE**  
**DEPARTMENT OF HEALTH AND HUMAN SERVICES**  
***DIVISION OF ECONOMIC & HOUSING STABILITY***

Lori A. Shibinette  
 Commissioner

Christine L. Santaniello  
 Director

129 PLEASANT STREET, CONCORD, NH 03301  
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February 12, 2021

His Excellency, Governor Christopher T. Sununu  
 State House  
 Concord, New Hampshire 03301

**REQUESTED ACTION UNDER RSA 21-P:43; RSA 4:45; RSA 4:47; AND EXECUTIVE ORDER 2020-04 AS EXTENDED BY EXECUTIVE ORDERS 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, 2020-20, 2020-21, 2020-23, 2020-24, 2021-01 AND 2021-02.**

Authorize the Department of Health and Human Services, Division of Economic and Housing Stability, Bureau of Child Development and Head Start Collaboration, to accept and expend federal funds in the amount of \$19,867,522 from the Child Care Development fund program, effective upon your approval through June 30, 2023, and further authorize the allocation of these funds in the accounts below.

**05-95-042-421110-29770000 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SERVICES, HHS: HUMAN SERVICES, CHILD DEVELOPMENT, CHILD DEVELOPMENT PROGRAM**

Class/Object	Class Title	SFY 21 Budget	Increase (Decrease) Amount	Revised Budget
<b>SFY21</b>				
000-403979	Federal Funds	\$ 28,532,098	\$ 19,867,522	\$ 48,399,620
	General Funds	\$ 15,702,055	\$ -	\$ 15,702,055
	<b>TOTAL REVENUE</b>	\$ 44,234,153	\$ 19,867,522	\$ 64,101,675
020 - 500200	Current Expenses	\$ 1	\$ -	\$ 1
041 - 500801	Audit Fund Set Aside	\$ 29,382	\$ 19,868	\$ 49,250
046 - 500465	Consultants	\$ 700,000	\$ -	\$ 700,000
102 - 500731	Contracts for Program Services	\$ -	\$ 19,847,654	\$ 19,847,654
536 - 500377	Employment Related Child Care	\$ 41,504,770	\$ -	\$ 41,504,770
564 - 500916	Child Care Prevent & Protect	\$ 2,000,000	\$ -	\$ 2,000,000
	<b>TOTAL EXPENSES</b>	\$ 44,234,153	\$ 19,867,522	\$ 64,101,675

**EXPLANATION**

This request is being made to accept the additional grant funds available for SFY 2021 to administer the Child Care Development Fund Program under the Coronavirus Response and Relief Supplemental Act or the "CRRSA 2021" (Public Law 116-260) passed into law on December 27, 2020. These funds are discretionary, with no General Funds match required. The notice of funds awarded was received in February 2021.

Funds are being budgeted in Class 102 (Contracts for Program Services) to continue payments and assist child care providers in the case of decreased enrollment or closures, and to assure the providers are able to remain open or reopen to prevent, prepare for, and respond to coronavirus. Funds are being budgeted for Audit costs (Class 041) per state requirements.

Area served: Statewide

Source of funds: These funds are 100% Federal from the Administration for Children & Families, Child Care and Development Block Grant.

In the event that these Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



For

Lori A. Shibinette  
Commissioner