



**STATE OF NEW HAMPSHIRE**  
**OFFICE OF THE GOVERNOR**

**CHRISTOPHER T. SUNUNU**  
Governor

February 16, 2021

Lori Shibinette  
Commissioner  
New Hampshire Department of Health and Human Services  
129 Pleasant Street  
Concord, N.H. 03301

Dear Commissioner Shibinette,

Pursuant to my authority under RSA 21-P:43; RSA 4:45; RSA 4:47; and Executive Order 2020-04, as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, 2020-20, 2020-21, 2020-23, 2020-24, 2020-25, 2021-01, and 2021-02 I have approved your written request, in attachment, to take the following actions related to the COVID-19 Public Health Emergency:

1. Authority for the Department of Health and Human Services (DHHS), Division of Economic and Housing Stability, Bureau of Housing Supports, to budget and expend Emergency Solutions Grants Program funds under the Coronavirus Aid, Relief, and Economic Security (CARES) Act in the amount of \$4,797,314. Budgeted consistent with the information in the request in attachment, effective through June 30, 2021. (100% Federal Funds).

The Department of Administrative Services is authorized to take the actions necessary to effectuate this authorization.

Sincerely,

A handwritten signature in blue ink that reads "Christopher T. Sununu".

Christopher T. Sununu  
Governor

CC Charles Arlinghaus, Commissioner, Department of Administrative Services



**STATE OF NEW HAMPSHIRE**  
**DEPARTMENT OF HEALTH AND HUMAN SERVICES**  
**DIVISION OF ECONOMIC & HOUSING STABILITY**

Lori A. Shibinette  
 Commissioner

Christine L. Santaniello  
 Director

129 PLEASANT STREET, CONCORD, NH 03301  
 603-271-9474 1-800-852-3345 Ext. 9474  
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February 12, 2021

His Excellency, Governor Christopher T. Sununu  
 State House  
 Concord, New Hampshire 03301

**REQUESTED ACTION UNDER RSA 21-P:43; RSA 4:45; RSA 4:47; AND EXECUTIVE ORDER 2020-04 AS EXTENDED BY EXECUTIVE ORDERS 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, 2020-20, 2020-21, 2020-23, 2020-24, 2021-01 AND 2021-02.**

Authorize the Department of Health and Human Services, Division of Economic and Housing Stability, Bureau of Housing Supports, to budget and expend Emergency Solutions Grants Program funds under the Coronavirus Aid, Relief, and Economic Security Act in the amount of \$4,797,314 effective upon your approval through June 30, 2021, and further authorize the allocation of these funds in the accounts below.

**05-95-42-423010-79270000 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS: HUMAN SERVICES, HOMELESS & HOUSING, HOUSING – SHELTER PROGRAM**

Class/Object	Class Title	Current Authorized Budget	Requested Change	Adjusted Budget
<b>Revenue</b>				
000-408072	Federal Funds	\$ 11,085,119	\$ 4,797,314	\$ 15,882,433
	General Funds	\$ 7,182,250	\$ -	\$ 7,182,250
	Total Revenue:	\$ 18,267,369	\$ 4,797,314	\$ 23,064,683
<b>Expense</b>				
010-500100	Personal Services Perm Class	\$ 373,035	\$ -	\$ 373,035
020-500200	Current Expenses	\$ 5,072	\$ -	\$ 5,072
022-500255	Rent/Lease Office Equipment	\$ 500	\$ -	\$ 500
026-500251	Organizational Dues	\$ 1,750	\$ -	\$ 1,750
030-500301	Equipment - New	\$ 1,200	\$ -	\$ 1,200
039-500190	Telecommunications	\$ 2,200	\$ -	\$ 2,200
040-500800	Indirect Costs	\$ 11,290	\$ -	\$ 11,290
041-500801	Audit Fund Set Aside	\$ 9,260	\$ 4,797	\$ 14,057
042-500620	Additional Fringe Benefits	\$ 28,402	\$ -	\$ 28,402
050-500109	Personal Service Temp Appoi	\$ 39,355	\$ -	\$ 39,355
057-500535	Books Periodicals Subscriptions	\$ 1	\$ -	\$ 1
060-500602	Benefits	\$ 187,961	\$ -	\$ 187,961
070-500704	In State Travel	\$ 10,000	\$ -	\$ 10,000
080-500714	Out of State Travel	\$ 10,000	\$ -	\$ 10,000
102-500731	Contract for Prog Svcs	\$ 17,587,284	\$ 4,792,517	\$ 22,379,801
211-501530	Catastrophic Casualty Ins	\$ 59	\$ -	\$ 59
	Total Expense:	\$ 18,267,369	\$ 4,797,314	\$ 23,064,683

**EXPLANATION**

This grant award was originally accepted on June 26, 2020 and appropriated on June 30, 2020, but not carried-forward during the State Financial Closing process. This request is being made to re-budget the grant funds available for SFY 2021 to administer the Emergency Solutions Grants Program (ESG) under Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136. These special ESG-CV funds are to be used to prevent, prepare for, and respond to the coronavirus pandemic (COVID-19) among individuals and families who are experiencing homelessness or receiving assistance for housing instability and/or homelessness; and to support additional homeless assistance and homelessness prevention activities to mitigate the impacts of COVID-19. The ESG program focuses on addressing the needs of individuals experiencing homelessness in emergency or transitional shelters to quickly regain stability in permanent housing after experiencing a housing crisis and/or homelessness. The notice of grant award was received in June 2020.

Funds are being budgeted in Contracts for Program Services (Class 102) to provide grant money to New Hampshire programs to carry out the objectives of the ESG program. Funds are also being budgeted for Audit costs (Class 041) per state requirements.

Area served: Statewide

Source of Funds: 100% Federal Funds.

If Federal Funds become no longer available, General Funds will not be requested to support the program expenditures.

Respectfully submitted,



For

Lori A. Shibinette  
Commissioner

**FISCAL SITUATION**

**Housing Supports ESG CARES ACT Grants**

	ESG Award
<b>Award</b>	4,797,314
<b>Expended Through 6/30/20</b>	<u>-</u>
<b>Available Award Balance</b>	4,797,314
<b>Less: SFY 20 Carry Forward</b>	-
<b>Available To Accept</b>	<u><u>4,797,314</u></u>
<b>Amount Requested This Action</b>	<u><u>4,797,314</u></u>
<b>Available to Request at a Later Date</b>	-

**SFY 21 Appropriations:**

	<b>2021 Budget</b>	<b>Balance Fowarded</b>	<b>Total</b>	<b>This Action</b>	<b>Revised Budget</b>
10-042-4230-79270000			-		-
<b>Revenue</b>	5,839,476	5,245,642	11,085,118	<b>4,797,314</b>	15,882,432
<b>Expense</b>	11,476,613	6,790,756	18,267,369	<b>4,797,314</b>	23,064,683