



**STATE OF NEW HAMPSHIRE**  
**DEPARTMENT OF HEALTH AND HUMAN SERVICES**  
**OFFICE OF THE COMMISSIONER**

Lori A. Shibanette  
 Commissioner

Lori A. Weaver  
 Deputy Commissioner

129 PLEASANT STREET, CONCORD, NH 03301-3857  
 603-271-9200 1-800-852-3345 Ext. 9200  
 Fax: 603-271-4912 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

February 22, 2021

His Excellency, Governor Christopher T. Sununu  
 State House  
 Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Office of the Commissioner, to enter into a **Sole Source** amendment to an existing contract with Perry Plummer (VC# TBD), Dover, NH, in the amount of \$52,500, for consultative services to support the State's strategic vaccination response to the COVID-19 pandemic, by increasing the price limitation by \$35,000 from \$52,500 to \$87,500, and by exercising a renewal option to extend the completion date from March 9, 2019, to May 9, 2021, effective March 9, 2021, upon Governor approval. 100% Other Funds.

The original contract was approved by the Governor on December 29, 2020, and presented to the Executive Council, as an informational item, on February 3, 2021 (Item #D).

Funds are available in the following account for State Fiscal Year 2021, with the authority to adjust budget line items within the price limitation through the Budget Office, if needed and justified.

**05-95-95-950010-19190000 Health and Social Services, Dept of Health and Human Services, DHHS: Office of the Commissioner, COVID19 FEMA DHHS**

State Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increased (Decreased) Amount	Revised Budget
2021	103-502507	Contracts for Oper Svcs	95010690	\$52,500	\$35,000	\$87,500
			<b>Total</b>	<b>\$52,500</b>	<b>\$35,000</b>	<b>\$87,500</b>

**EXPLANATION**

This request is **Sole Source** because the contract was originally approved as sole source and MOP 150 requires any subsequent amendments to be labeled as sole source. The Department, in the interest of the public's health and safety, originally identified a Contractor who could begin work immediately and possesses unique experience, logistical skills, and knowledge of Federal and State operations.

The purpose of this request is to continue to provide the Department with consultative services to support the State's strategic vaccination response to the COVID-19 pandemic. The Contractor assists with vaccine distribution planning; strategic assessment and resource

allocation; communications and linkages with Federal and State contacts, healthcare organizations and providers, and other partners; and technical assistance with State Emergency Support Functions to ensure alignment with Department COVID-19 vaccination objectives.

As referenced in Exhibit A of the contract, the parties have the option to extend the agreement for up one (1) additional year, contingent upon satisfactory delivery of services, available funding, agreement of the parties, and appropriate State approval. The Department is exercising its option to renew services for two (2) of the twelve (12) months available.

Area served: Statewide

Respectfully submitted,



Lori A. Shibinette  
Commissioner

I hereby approve this request pursuant to RSA 4:45, RSA 21-P:43, and Section 4 of Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, 2020-20, 2020-21, 2020-23, 2020-24, 2020-25, 2021-01, and 2021-02, and suspend the Manual of Procedures 150, V., B., 1 requirements.

3.3.21

Date



Name: Governor Christopher T. Sununu