



STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF THE COMMISSIONER

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Lori A. Shibinette
 Commissioner

Lori A. Weaver
 Deputy Commissioner

February 24, 2021

His Excellency, Governor Christopher T. Sununu
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Office of the Commissioner, to enter into a **Retroactive, Sole Source** license agreement with W/S Lebanon LLC, (VC# TBD), Chestnut Hill, MA, in the amount of \$15,500 for the provision of premises in Lebanon, NH for COVID-19 vaccination administration operations, effective retroactive to February 16, 2021, upon Governor approval through August 1, 2021. 100% Other Funds (FEMA Public Assistance).

Funds are available in the following account for State Fiscal Year 2021, with the authority to adjust budget line items within the price limitation through the Budget Office, if needed and justified.

05-095-095-950010-19190000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SERVICES, HHS: OFFICE OF THE COMMISSIONER, COMMISSIONER'S OFFICE, COVID19 FEMA - DHHS

State Fiscal Year	Class / Account	Class Title	Job Number	Total Amount
2021	103-502507	Contracts for Oper Svc	95010690	\$15,500
			Total	\$15,500

EXPLANATION

This request is **Retroactive** because more time was needed to negotiate and finalize the agreement prior to the Contractor accepting the terms. This request is **Sole Source** because the Department, in the interest of the public's health and safety, identified a Contractor with available space in the needed location that could be quickly accessed to set up and begin COVID-19 vaccination distribution operations.

The Contractor is assisting the Department by providing sufficient indoor space for vaccinating individuals, storing vaccine, administration operations, equipment, and supplies. The Department will reimburse the Contractor for utilities, including heat and electricity, used while operating the vaccination site.

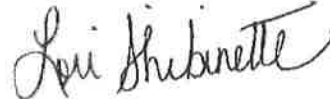
The exact number of individuals who will be served from February 16, 2021, through August 1, 2021, will depend on the trajectory of the COVID-19 pandemic.

Area served: Statewide.

Source of Funds: CFDA #97.036 FAIN #4516DRNH00000001

In the event that the Other Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Lori A. Shibinette
Commissioner

I hereby approve this request pursuant to RSA 4:45, RSA 21-P:43, and Section 4 of Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, 2020-20, 2020-21, 2020-23, and 2020-24, 2020-25, 2021-01, and 2021-02, and suspend the Manual of Procedures 150, V., A., 8 requirement.

3.3.21

Date



Name: Governor Christopher T. Sununu