



STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
NEW HAMPSHIRE HOSPITAL

Lori A. Shiblette
 Commissioner

Heather M. Moquin
 Chief Executive Officer

36 CLINTON STREET, CONCORD, NH 03301
 603-271-5300 1-800-852-3345 Ext. 5300
 Fax: 603-271-5395 TDD Access: 1-800-735-2964
 www.dhhs.nh.gov

March 5, 2021

His Excellency, Governor Christopher T. Sununu
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, New Hampshire Hospital, to enter into a **Sole Source** amendment to an existing contract with Stewarts Ambulance Service, LLC (VC#155659), Meredith, NH, to provide COVID-19 screening services at New Hampshire Hospital, by increasing the price limitation by \$30,000 from \$134,000 to \$164,000 with no change to the contract completion date of June 30, 2021, effective upon Governor approval. 100% Federal Funds.

The original contract was approved by the Governor on January 13, 2021, and presented to the Executive Council on February 17, 2021, as Informational Item #C.

Funds are available in the following account for State Fiscal Year 2021, with the authority to adjust budget line items within the price limitation through the Budget Office, if needed and justified.

05-094-1902-102-500731-94094050 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, NEW HAMPSHIRE HOSPITAL, CARES HOSPITAL PROVIDER RELIEF

State Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increased (Decreased) Amount	Revised Budget
2021	102-500731	Contracts for Prog Svc	94094050	\$134,000	\$30,000	\$164,000
			Total	\$134,000	\$30,000	\$164,000

EXPLANATION

This request is **Sole Source** because the contract was originally approved as sole source and MOP 150 requires any subsequent amendments to be labeled as sole source.

The purpose of this request is to ensure the Contractor can continue providing COVID-19 testing services. The Contractor has been providing this service since July 1, 2020. The Department could not determine the trajectory of the COVID-19 pandemic when the original contract was executed, which resulted in underfunding the original contract.

Approximately 800 residents and staff at New Hampshire Hospital will be served from January 1, 2020, to June 30, 2021.

The Department is required to test individuals for the COVID-19 virus periodically to ensure asymptomatic staff working at New Hampshire Hospital are identified as part of its COVID-19 protocols. The Contractor instructs each individual on procedures to collect specimens and labels test tubes for submission to designated testing laboratories. The Department monitors contracted services to ensure each individual requesting COVID-19 testing at New Hampshire Hospital is scheduled for in-house testing.

As referenced in Exhibit A Revisions to Standard Contract Provisions, Section 1 Revisions to Form P-37, General Provisions, Subsection 1.2 of the attached contract, the parties have the option to extend the agreement for up two (2) additional years, contingent upon satisfactory delivery of services, available funding, agreement of the parties, and appropriate State approval. The Department is not exercising its option to renew contract services at this time.

Area served: New Hampshire Hospital

Source of Funds: 100% Cares Provider Relief Funds, CFDA # 93.948.

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Lori A. Shibinette
Commissioner

I hereby approve this request pursuant to RSA 4:45, RSA 21-P:43, and Section 4 of Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, 2020-20, 2020-21, 2020-23, 2020-24, 2020-25, 2021-01, 2021-02, and 2021-04, and suspend the Manual of Procedures 150, V., B., 1 requirement.

3.8.21

Date



Name: Governor Christopher T. Sununu