



STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF THE COMMISSIONER

Lori A. Shibanette
 Commissioner

Lori A. Weaver
 Deputy Commissioner

129 PLEASANT STREET, CONCORD, NH 03301-3857
 603-271-9200 1-800-852-3345 Ext. 9200
 Fax: 603-271-4912 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

March 5, 2021

His Excellency, Governor Christopher T. Sununu
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Office of the Commissioner, to enter into a **Retroactive, Sole Source** License Agreement with The New Hampshire Motor Speedway (VC#TBD), Loudon, NH, in the amount of \$88,622.18, for the use of premises to allow the State to hold a mass three-day COVID-19 vaccination event, effective retroactive to March 5, 2021, upon Governor approval through March 9, 2021. 100% Other Funds (FEMA Public Assistance).

Funds are available in the following account for State Fiscal Year 2021, with the authority to adjust budget line items within the price limitation through the Budget Office, if needed and justified.

05-95-095-950010-1919 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SERVICES, HHS: OFFICE OF THE COMMISSIONER, COMMISSIONERS OFFICE, COVID19 FEMA DHHS

State Fiscal Year	Class / Account	Class Title	Job Number	Total Amount
2021	103-502664	Contracts for Oper Svc	95010690	\$88,622.18
			Total	\$88,622.18

EXPLANATION

This request is **Retroactive** because insufficient time was available to finalize the agreement in advance of the start date due to the urgent need to establish the agreement quickly.

This request is **Sole Source** because the Licensor possesses extensive logistical experience in moving large numbers of vehicles and has a site available that is sufficiently large and uniquely equipped to hold a mass COVID-19 vaccination event.

The purpose of this request is to enter into a License Agreement with The New Hampshire Motor Speedway to use the Licensor's property to hold a large-scale three-day COVID-19 vaccination event between March 6, and March 8, 2021. The State plans to vaccinate approximately 12,000 individuals against COVID-19 during the event. The License Agreement allows the State to utilize the Licensor's site, other goods, and equipment. Further, it provides for the storage and staging of supplies and materials necessary for the operation. Finally, it ensures access to restrooms for State employees, the National Guard, and other individuals performing vaccination services. The State will be responsible for the disposal of trash and cleaning any

areas that may have been contaminated by the presence of individuals showing symptoms of COVID-19.

Source of Funds: CFDA # 97.036; FAIN #4516DRNH00000001

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Lori A. Shibinette
Commissioner

I hereby approve this request pursuant to RSA 4:45, RSA 21-P:43, and Section 4 of Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, 2020-20, 2020-21, 2020-23, 2020-24, 2020-25, 2021-01, 2021-02, and 2021-04, and suspend the Manual of Procedures 150, V., A., 8 requirement.

3-8-21

Date



Name: Governor Christopher T. Sununu