



STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF THE COMMISSIONER

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Lori A. Shibinette
 Commissioner

Lori A. Weaver
 Deputy Commissioner

March 17, 2021

His Excellency, Governor Christopher T. Sununu
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Office of the Commissioner, to enter into a **Retroactive, Sole Source** amendment to an existing License Agreement with The New Hampshire Motor Speedway (VC#TBD), Loudon, NH, for additional costs incurred during the three-day mass COVID-19 vaccination event not contemplated in the original License Agreement, by increasing the price limitation by \$4,855 from \$88,622.18 to \$93,477.18, with no change to the Agreement's completion date of March 9, 2021, effective retroactive to March 9, 2021, upon Governor approval. 100% Other Funds (FEMA Public Assistance).

The original agreement was approved by the Governor on March 8, 2021, and will be submitted as an Informational Item (#TBD) for the April 7, 2021, Governor and Council Agenda.

Funds are available in the following account for State Fiscal Year 2021, with the authority to adjust budget line items within the price limitation through the Budget Office, if needed and justified.

05-95-095-950010-1919 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SERVICES, HHS: OFFICE OF THE COMMISSIONER, COMMISSIONERS OFFICE, COVID19 FEMA DHHS

State Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increased (Decreased) Amount	Revised Budget
2021	103-502664	Contracts for Oper Svc	95010690	\$88,622.18	\$4,855.00	\$93,477.18
			Total	\$88,622.18	\$4,855.00	\$93,477.18

EXPLANATION

This request is **Retroactive** because the Department incurred additional costs during the three-day mass vaccination event not contemplated in the original agreement. This request is **Sole Source** because the license agreement was originally approved as sole source and MOP 150 requires any subsequent amendments to be labeled as sole source.

The purpose of this request is to add additional funding to the License Agreement with The New Hampshire Motor Speedway to cover costs not contemplated in the original agreement, which was for the use of the Licensor's property to hold a large-scale three-day COVID-19

vaccination event between March 6, and March 8, 2021. The additional costs incurred were related to support functions that allowed the State to vaccinate 11,428 individuals which included:

- School Buses
- Fuel
- Porta Potties
- Trash Removal
- Cleaning

Source of Funds: CFDA # 97.036; FAIN #4516DRNH00000001

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Lori A. Shibinette
Commissioner

I hereby approve this request pursuant to RSA 4:45, RSA 21-P:43, and Section 4 of Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, 2020-20, 2020-21, 2020-23, 2020-24, 2020-25, 2021-01, 2021-02, and 2021-04, and suspend the Manual of Procedures 150, V., B., 1 requirement.

3-18-21

Date



Name: Governor Christopher T. Sununu