



STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF PUBLIC HEALTH SERVICES

Lori A. Shibinette
 Commissioner

Lisa M. Morris
 Director

29 HAZEN DRIVE, CONCORD, NH 03301
 603-271-4501 1-800-852-3345 Ext. 4501
 Fax: 603-271-4827 TDD Access: 1-800-735-2964
 www.dhhs.nh.gov

March 25, 2021

His Excellency, Governor Christopher T. Sununu
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Public Health Services, to enter into a **Sole Source** amendment to an existing contract with JSI Research & Training Institute, Inc. (VC#161611-B001), Bow, NH, to assess COVID-19 infection prevention and control knowledge among frontline healthcare personnel and healthcare facilities, by extending the completion date from June 30, 2021, to September 30, 2021, effective upon Governor approval with no change to the price limitation of \$125,000. 100% Federal Funds.

The original contract was approved by the Governor on December 28, 2020, and presented to the Executive Council on January 22, 2021 as Information Item K.

Funds are available in the following account for State Fiscal Year 2021, with the authority to adjust budget line items within the price limitation through the Budget Office, if needed and justified.

05-95-090-903010-1936 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SERVICES: DIVISION OF PUBLIC HEALTH, BUREAU OF LABORATORY SERVICES, ELC HEALTHCARE IPC TRAINING

State Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increased (Decreased) Amount	Revised Budget
2021	102-500731	Contracts for Prog Svs	90183527	\$125,000	\$0	\$125,000
			Total	\$125,000	\$ 0	\$125,000

EXPLANATION

This request is **Sole Source** because the contract was originally approved as sole source and MOP 150 requires any subsequent amendments to be labeled as sole source. In the interest of the public's health and safety, the Department needed the Contractor to quickly respond to the COVID-19 pandemic. The Contractor has worked with the Department on other successful outreach activities for healthcare professionals and the Department determined the Contractor could immediately assist with the Centers for Disease Controls Project Firstline Learning Needs Assessment Tool project.

The purpose of this request is to allow the Contractor to finalize the evaluation of the surveys completed by healthcare personnel on their experiences with COVID-19 infection control training; COVID-19 infection control practices; hand hygiene; personal protective equipment;

source control; triage and screenings; environmental cleaning; languages spoken; and training needs. The Contractor will evaluate aggregated data in order to identify gaps in services and future trainings, which will assist in the State's overall COVID-19 prevention efforts. In addition, the Contractor is finalizing the implementation tool to gain a contextualized understanding of healthcare experiences with infection control training from the perspective of frontline healthcare personnel.

Approximately 1,000 evaluations of frontline healthcare personnel and healthcare facilities will take place from March 15, 2021, to May 31, 2021. The Contractor will conduct evaluations from June 1, 2021, through September 30, 2021.

The Department will monitor and review completed surveys and listening session guides for the purpose of quality assurance.

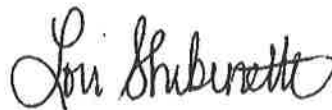
As referenced in Exhibit A of the original contract, the parties have the option to extend the agreement for up to two (2) additional years, contingent upon satisfactory delivery of services, available funding, and appropriate State approval. The Department is exercising its option to renew services for three (3) months of the two (2) years available.

Area served: Statewide

Source of Funds: CFDA #93.323, FAIN #50CK000522

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Lori A. Shubinette
Commissioner

I hereby approve this request pursuant to RSA 4:45, RSA 21-P:43, and Section 4 of Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, 2020-20, 2020-21, 2020-23, 2020-24, 2020-25, 2021-01, 2021-02, and 2021-04, and suspend the Manual of Procedures 150, V., B., 1 requirements.

3.31.21

Date



Name: Governor Christopher T. Sununu