



**THE STATE OF NEW HAMPSHIRE**  
**DEPARTMENT OF TRANSPORTATION**



*Victoria F. Sheehan*  
**Commissioner**

*William Cass, P.E.*  
**Assistant Commissioner**

March 9, 2021  
 Bureau of Aeronautics

His Excellency, Governor Christopher T. Sununu  
 State House  
 Concord, NH 03301

**REQUESTED ACTION**

1. Authorize the Department of Transportation to accept and expend a grant in the amount of \$19,912.25 awarded under the Coronavirus Aid, Relief, and Economic Security (CARES) Act and administered via the Federal Aviation Administration (FAA), to cover 7.4% of the FAA, Airport Improvement Program (AIP) project at the Berlin Regional Airport, operated by the City of Berlin, in Milan, NH effective upon Governor approval through June 30, 2021. 100% Federal Funds.

Funds are to be budgeted in account 04-096-096-964010-2021, Department of Transportation, Federal Local Projects as follows:

	<b>Current Budget FY2021</b>	<b>Requested Change</b>	<b>Revised Budget FY2021</b>
<b>04-096-096-964010-2021</b>			
<b>Federal Local Projects</b>			
<b>Expenses:</b>			
018 500106 Overtime	\$10,000	\$0	\$10,000
060 500601 Benefits	\$1,958	\$0	\$1,958
072 509073 Grants Federal	\$16,261,921	\$19,913	\$16,281,834
<b>Total</b>	<b>\$16,273,879</b>	<b>\$19,913</b>	<b>\$16,293,792</b>
<b>Source of Funds</b>			
<b>Revenue:</b>			
000 404218 Federal Funds	\$16,273,879	\$19,913	\$16,293,792
<b>Total</b>	<b>\$16,273,879</b>	<b>\$19,913</b>	<b>\$16,293,792</b>

2. Authorize the Department of Transportation to award a grant to the City of Berlin (Vendor Code 177362), SBG-01-08-2020 to conduct apron and stub taxiway pavement maintenance, pavement overlay, pavement markings of approximately 6,500 SY, and area lighting improvements at the Berlin Regional Airport, Milan, NH. Federal and State participation in the amount of \$265,486.17 is effective upon Governor approval through July 16, 2024. 98.7% Federal Funds, 1.3% General Funds.

Funding is available as follows:	<u>FY 2021</u>
04-96-96-960030-7537 FAA Projects 034-500161 New Construction	\$ 242,081.10
04-96-96-960030-7537 FAA Projects 034-500161 New Construction	\$ 3,492.82
04-96-96-964010-2021 FAA CARES Act Funding 072-509073 Grants Federal	<u>\$ 19,912.25</u>
Total	\$ 265,486.17

A portion of the funds, 90% of the cost for this airport development project, was budgeted in the Capital Budget, HB 25 2015, 220:1 XVI-A1. The State and Local share of this project (10% of the total project cost) will be split by the State (1.3%), by the Local (1.3%) and by funds from the CARES Act (7.4%), therefore, this request is being processed as one item for approval.

#### EXPLANATION

Three FAA State Block Grants were awarded, from which \$242,081.10 (or 90% of the project cost) and \$19,912.25 (or 7.4% of the project cost from the Federal CARES Act) are proposed for this airport development project (SBG-01-08-2020 copy attached) to conduct apron and stub taxiway pavement maintenance, pavement overlay, pavement markings of approximately 6,500 SY, and area lighting improvements at the Berlin Regional Airport, Milan, NH. Funds are allocated for this project from the following FAA State Block Grants:

<u>FAA Grant Number</u>	<u>FAA Grant Amount</u>
3-33-SBGP-27-2018	\$2,166,377.00
3-33-SBGP-30-2019	\$2,105,194.00
3-33-SBGP-31-2020	\$2,333,292.00

This project consists of the rehabilitation of the main apron and taxiway stub to the runway holding position markings, as well as area lighting improvements. The main apron and taxiway stub pavements have experienced cracking and show signs of erosion beneath the pavement edges. Pavement is starting to crumble along the edges of the cracks creating a debris hazard for aircraft and, therefore, require repairs. Snow removal operations continue to cause further damage to the pavement with each passing winter. In addition to the pavement work, the improvements to the area lighting will be completed.

The project was placed out to bid and two bids were received. Lee T. Corrigan, LLC. submitted the lowest qualified bid (bid tabulation attached).

The project breakdown is as follows:

Sponsor Administration	\$ 1,500.00
Engineering Fees (HEB Engineers)	\$ 38,296.00
Project Inspection fees (HEB Engineers)	\$ 18,583.00
Construction (Lee T. Corrigan)	<u>\$ 210,600.00</u>
Total Project Cost	\$ 268,979.00

The bids for this project came in higher than what was originally programmed, therefore, there was not enough CARES Act funding to fund the entire 10% State and Local share.

The Department of Transportation accepts the Federal Funds for this project as a pass through to the City of Berlin in accordance with RSA 422:15. State participation in the amount of \$3,492.82 (1.3% of this project) is also requested. The City of Berlin will participate in the amount of \$3,492.83 (1.3% of this project). The total cost for this project is \$268,979.00.

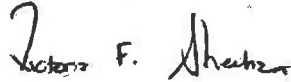
The contract has been approved by the Attorney General as to form and execution and the Department has verified that the necessary funds are available. Copies of the fully executed contract are on file with the Department of Transportation subsequent to Governor approval.

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

In accordance with the FAA grant assurances C- Sponsor Certifications, Responsibility and Authority of the Sponsor, the grant funds must be immediately available for the project to execute the grant offer; therefore, all funding for this project is encumbered in the first fiscal year.

Please note that the State funds are from the General Fund and have been previously approved in 2015 220:1 XVI-A1 Capital Budget.

Sincerely,

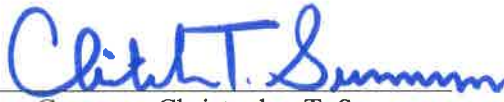


Victoria F. Sheehan  
Commissioner

I hereby approve this request pursuant to RSA 4:45, RSA 21-P:43, and Section 4 of Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, 2020-20, 2020-21, 2020-23, 2020-24, 2020-25, 2021-01, 2021-02, 2021-04 and 2021-05 suspend the Manual of Procedures 150, V., 5., requirement.

4.7.21

Date



Name: Governor Christopher T. Sununu

VFS/tls  
Attachments