



STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF PUBLIC HEALTH SERVICES

Lori A. Shibanette
Commissioner

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April 9, 2021

His Excellency, Governor Christopher T. Sununu
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Public Health Services, to enter into a **Sole Source** amendment to an existing contract with JSI Research and Training Institute, Inc., d/b/a Community Health Institute (VC#161611-B001), Bow, NH, for the provision of public health emergency preparedness support services for the COVID-19 pandemic, by increasing the price limitation by \$415,000 from \$5,517,505 to \$5,932,505 effective upon Governor approval, with no change to the completion date of June 30, 2021. 100% Federal Funds.

This request is contingent upon a corresponding request that will be submitted to Governor and Council, upon approval of this request, to extend the completion date of the current contract from June, 30 2021, to December 31, 2021, and increase the price limitation included in this request by an additional \$447,745 from \$5,932,505 to \$6,380,250.

The original contract was approved by Governor and Council on June 21, 2017, Item #51. It was subsequently amended with Governor and Council approval on February 21, 2018, Item #8; April 17, 2019, Item #19; October 2, 2019, Item #14; and June 24, 2020, Item #43. It was amended with Governor approval on May 29, 2020, as presented to the Executive Council on June 24, 2020, as Informational Item #F; as amended with Governor approval on July 31, 2020, as presented to the Executive Council on August 26, 2020, as Informational Item #N; and as amended with Governor and Council approval on November 18, 2020, Item #34.

Funds are anticipated to be available in State Fiscal Year 2021, upon the availability and continued appropriation of funds in the future operating budget, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

This request is **Sole Source** because MOP 150 requires any subsequent amendment to a sole source contract be labeled as a sole source request.

This amendment pays for the Contractor to continue to provide contact tracing and assistance with the State's COVID-19 vaccination distribution efforts. The Contractor has provided these services successfully since the summer of 2020, and this request funds those COVID-19 support services through June 30, 2021. The Department is verifying that all staff deployed have the appropriate licensure, certification, and skills. The Contractor is also required to submit an after-action review of the Division of Public Health Services' initial response to the COVID-19 pandemic.

Area served: Statewide

Source of Funds: CFDA #93.323, FAIN # NU50CK000522.

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Lori A. Shibinette
Commissioner

I hereby approve this request pursuant to RSA 4:45, RSA 21-P:43, and Section 4 of Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, 2020-20, 2020-21, 2020-23, 2020-24, 2020-25, 2021-01, 2021-02, 2021-04, and 2021-05, and suspend the Manual of Procedures 150, V., B., 1 requirement.

4.11.21

Date



Name: Governor Christopher T. Sununu