



**STATE OF NEW HAMPSHIRE**  
**DEPARTMENT OF HEALTH AND HUMAN SERVICES**  
**OFFICE OF THE COMMISSIONER**

129 PLEASANT STREET, CONCORD, NH 03301-3857  
 603-271-9200 1-800-852-3345 Ext. 9200  
 Fax: 603-271-4912 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

Lori A. Shibinette  
 Commissioner

Lori A. Weaver  
 Deputy Commissioner

April 9, 2021

His Excellency, Governor Christopher T. Sununu  
 State House  
 Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Office of the Commissioner, to enter into a **Sole Source** License Agreement with The New Hampshire Motor Speedway (VC#153219-B001), Loudon, NH, in the amount of \$88,626.82, for the use of premises to allow the State to hold a mass two-day COVID-19 vaccination event, effective April 10, 2021, upon Governor approval for the duration of occupation and winding down activities related to the use of premises for the weekend event held on April 10 and 11, 2021. 100% Other Funds (FEMA Public Assistance).

Funds are available in the following account for State Fiscal Year 2021, with the authority to adjust budget line items within the price limitation through the Budget Office, if needed and justified.

**05-95-095-950010-1919 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SERVICES, HHS: OFFICE OF THE COMMISSIONER, COMMISSIONERS OFFICE, COVID19 FEMA DHHS**

| State Fiscal Year | Class / Account | Class Title            | Job Number   | Total Amount       |
|-------------------|-----------------|------------------------|--------------|--------------------|
| 2021              | 103-502664      | Contracts for Oper Svc | 95010690     | \$88,626.82        |
|                   |                 |                        | <b>Total</b> | <b>\$88,626.82</b> |

**EXPLANATION**

This request is **Sole Source** because the Licensor possesses extensive logistical experience in moving large numbers of vehicles and has a site available that is sufficiently large and uniquely equipped to hold a mass COVID-19 vaccination event.

The purpose of this request is to enter into a License Agreement with The New Hampshire Motor Speedway to use the Licensor's property to hold a large-scale two-day COVID-19 vaccination event between April 10, and April 11, 2021. The State plans to vaccinate approximately 9,000 individuals against COVID-19 during the event. The License Agreement allows the State to utilize the Licensor's site, other goods, and equipment. Further, it provides for the storage and staging of supplies and materials necessary for the operation. Finally, it ensures access to restrooms for State employees, the National Guard, and other individuals performing vaccination services. The State will be responsible for the disposal of trash and cleaning any areas that may have been contaminated by the presence of individuals showing symptoms of COVID-19.

Source of Funds: CFDA # 97.036; FAIN #4516DRNH00000001

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Lori A. Shibinette  
Commissioner

I hereby approve this request pursuant to RSA 4:45, RSA 21-P:43, and Section 4 of Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, 2020-20, 2020-21, 2020-23, 2020-24, 2020-25, 2021-01, 2021-02, 2021-04, and 2021-05, and suspend the Manual of Procedures 150, V., A., 8 requirement.

4.11.21

Date



Name: Governor Christopher T. Sununu