



**STATE OF NEW HAMPSHIRE**  
**DEPARTMENT OF HEALTH AND HUMAN SERVICES**  
**OFFICE OF THE COMMISSIONER**

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Lori A. Shibanette  
 Commissioner

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 Deputy Commissioner

April 9, 2021

His Excellency, Governor Christopher T. Sununu  
 State House  
 Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Office of the Commissioner, to enter into a **Retroactive, Sole Source** cooperative project agreement with the University of New Hampshire (VC#TBD), Durham, NH, in the amount of \$24,660 to survey New Hampshire residents to collect opinion data on the COVID-19 pandemic, effective retroactive to March 30, 2021, upon Governor approval through April 30, 2021. 100% Other Funds FEMA Public Assistance.

Funds are available in the following account for State Fiscal Year 2021, with the authority to adjust budget line items within the price limitation through the Budget Office, if needed and justified.

**05-95-095-950010-1919 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SERVICES, HHS: OFFICE OF THE COMMISSIONER, COMMISSIONERS OFFICE, COVID19 FEMA DHHS**

State Fiscal Year	Class / Account	Class Title	Job Number	Total Amount
2021	103-502664	Contracts for Oper Svc	95010690	\$24,660
			<b>Total</b>	<b>\$24,660</b>

**EXPLANATION**

This request is **Retroactive** because the Department needed to collect survey data immediately to help inform the State's strategic COVID-19 response and vaccination efforts. This request is **Sole Source** because the Department determined the University of New Hampshire's Survey Center (University) is capable of conducting a statistically valid survey, analyzing the results, and providing a findings report in a very short time frame.

The purpose of this request is to survey New Hampshire residents to obtain an understanding of their opinions on the COVID-19 pandemic, vaccination efforts, vaccination safety, the State's response, and other related topics. The goal of obtaining this information is to help inform the State on how to target its Public Service Awareness campaign to reach populations in New Hampshire eligible to receive the COVID-19 vaccine that are less likely to be vaccinated for COVID-19.

The University and Department will work collaboratively to develop a 15-minute survey that includes up to 50 questions. Upon completion, the University will disseminate the survey to

roughly 1,000 Granite State Panel members including sending three (3) reminders to non-responsive participants. By April 30, 2021, the University will provide the Department a dataset and report detailing the findings, trends, and key observations identified through the survey. The Department will use this information to inform the State's strategic response to the COVID-19 pandemic and vaccination efforts.

Source of Funds: CFDA # 97.036; FAIN #4516DRNH00000001

Respectfully submitted,



Lori A. Shibinette  
Commissioner

I hereby approve this request pursuant to RSA 4:45, RSA 21-P:43, and Section 4 of Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, 2020-20, 2020-21, 2020-23, 2020-24, 2020-25, 2021-01, 2021-02, 2021-04, and 2021-05, and suspend the Manual of Procedures 150, V., A., 3 requirement.

4.11.21

Date



Name: Governor Christopher T. Sununu