



**STATE OF NEW HAMPSHIRE**  
**DEPARTMENT OF HEALTH AND HUMAN SERVICES**  
**OFFICE OF THE COMMISSIONER**

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Lori A. Shibinette  
 Commissioner

Lori A. Weaver  
 Deputy Commissioner

April 19, 2021

His Excellency, Governor Christopher T. Sununu  
 State House  
 Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Office of the Commissioner, to enter into a **Retroactive Sole Source** lease agreement with Seritage SRC Finance LLC (VC#TBD), New York, NY, in the amount of \$130,500, to secure an indoor location for a State Vaccination Site, at the Pheasant Lane Mall in Nashua New Hampshire, as part of the State's COVID-19 vaccination strategy, effective April 10, 2021, upon Governor approval through December 31, 2021. 100% Other Funds (FEMA Public Assistance).

Funds are available in the following account for State Fiscal Year 2021, and are anticipated to be available in State Fiscal Year 2022, upon the availability and continued appropriation of funds in the future operating budget, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

**05-95-095-950010-1919 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SERVICES, HHS: OFFICE OF THE COMMISSIONER, COMMISSIONERS OFFICE, COVID19 FEMA DHHS**

State Fiscal Year	Class / Account	Class Title	Job Number	Total Amount
2021	103-502664	Contracts for Oper Svc	95010690	\$55,500
2022	103-502664	Contracts for Oper Svc	95010690	\$75,000
			<b>Total</b>	<b>\$130,500</b>

**EXPLANATION**

This request is **Sole Source** because the Department identified this site as being the best possible strategic option in this region of New Hampshire for a COVID-19 fixed vaccination site.

The purpose of this request is to secure a strategic location for a fixed vaccination site at the Pheasant Lane Mall in Nashua, New Hampshire. The Department, in coordination with the Department of Safety, will run daily COVID-19 vaccine operations at the site which is comprised of approximately 77,000 square feet. A variety of organizations and individuals will support the vaccination effort and work performed at the site, which may include the National Guard, local fire/EMS and police departments, volunteers, hospital staff, and qualifying nursing students from New Hampshire-based colleges and universities.

The Department will pay the Lessor a fixed monthly rate of \$15,000, with the month of April pro-rated, for use of the site.

The number of individuals who will be vaccinated at this site is dependent upon availability of COVID-19 vaccines, individuals choosing to receive the vaccine, and the general trajectory of the pandemic.

There are no renewal options included in this Lease Agreement.

Source of Funds: CFDA # 97.036; FAIN #4516DRNH00000001

Respectfully submitted,



Lori A. Shibinette  
Commissioner

I hereby approve this request pursuant to RSA 4:45, RSA 21-P:43, and Section 4 of Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, 2020-20, 2020-21, 2020-23, 2020-24, 2020-25, 2021-01, 2021-02, 2021-04, 2021-05, and 2021-06, and suspend the Manual of Procedures 150, V., A., 8 requirement.

4.26.21

Date



Name: Governor Christopher T. Sununu