



STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF PUBLIC HEALTH SERVICES

Lori A. Shabinette
 Commissioner

Lisa M. Morris
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May 21, 2021

His Excellency, Governor Christopher T. Sununu
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Public Health Services, to enter into a **Sole Source** amendment to an existing contract with Aaron McIntire (VC#2866294), Hooksett, NH, to act as the Task Force Commander of the Metropolitan Medical Response System, by increasing the price limitation by \$10,238 from \$157,900 to \$168,138 and by extending the completion date from June 30, 2021 to December 31, 2021 effective upon Governor approval. 100% Federal Funds.

The original contract was approved by Governor and Council on January 10, 2018, item #6A. It was subsequently amended with Governor and Council approval on June 19, 2019, item #6, subsequently approved with Governor approval on May 11, 2020, as presented to the Executive Council on May 20, 2020 Informational Item #E, and most recently amended with Governor approval on July 23, 2020, as presented to the Executive Council on August 26, 2020 Informational Item #F.

Funds are anticipated to be available in State Fiscal Years 2022, upon the availability and continued appropriation of funds in the future operating budget, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

05-95-90-902510-2239 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF INFECTIOUS DISEASE CONTROL, HOSPITAL PREPAREDNESS

State Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increased (Decreased) Amount	Revised Budget
2018	102-500731	Contracts for Prog Svc	90077700	\$9,975	\$0	\$9,975
2019	102-500731	Contracts for Prog Svc	90077700	\$9,975	\$0	\$9,975
2020	102-500731	Contracts for Prog Svc	90077700	\$16,975	\$0	\$16,975
2021	102-500731	Contracts for Prog Svc	90077700	\$16,975	\$0	\$16,975
			Subtotal	\$53,900	\$0	\$53,900

05-95-90-903510-1113 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF EMERGENCY PREPAREDNESS AND RESPONSE, HOSPITAL PREPAREDNESS

State Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increased (Decreased) Amount	Revised Budget
2022	074-500589	Grants for Pub Asst and Relief	90077700	\$0	\$4,988	\$4,988
			Subtotal	\$0	\$4,988	\$4,988

095-90-902510-1956 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF INFECTIOUS DISEASE CONTROL, IMMUNIZATION-COVID-19

State Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increased (Decreased) Amount	Revised Budget
2022	074-500589	Grants for Pub Asst and Relief	90023210	\$0	\$3,500	\$3,500
			Subtotal	\$0	\$3,500	\$3,500

05-095-090-903010-1901 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: PUBLIC HEALTH DIVISION, BUREAU OF LABORATORY SERVICES, ELC CARES COVID-19

State Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increased (Decreased) Amount	Revised Budget
2021	102-500731	Contracts for Prog Svc	90183518	\$104,000	\$0	\$104,000
2022	102-500731	Contracts for Prog Svc	90183538	\$0	\$1,750	\$1,750
			Subtotal	\$104,000	\$1,750	\$105,750
			Total	\$157,900	\$10,238	\$168,138

EXPLANATION

This request is **Sole Source** because the Department is seeking to extend the contract beyond the current completion date and no contract renewal options are available. The contract was originally awarded through a competitive bidding process. The need for the services provided under this agreement increased substantially to support the State's strategic response to COVID-19 and two sole source amendments were approved by the Governor to add approximately \$118,000 to pay for the critical services. Because of the uncertainties presented during the past

year, the Department did not seek to reprocur services mid-pandemic to ensure consistency through an evolving situation. The Department intends to competitively reprocur services by December 31, 2021. The Contractor is uniquely qualified to deliver Metropolitan Medical Response System and COVID-19 emergency management services. It is in the best interest of the State to continue to utilize the existing Contractor to maintain continuity of support and efficient delivery of services.

The purpose of this request is to continue to provide the services of a Task Force Commander for the Metropolitan Medical Response System Task Force (the Task Force) support during public health incidents and/or emergencies, including the COVID-19 Pandemic. The Task Force is an Emergency Support Function 8 (ESF 8) resource under the Direction of the Department. ESF 8 is a cornerstone of health and medical coordination of the State's public health and medical resources in the case of an emergency/disaster situation.

Metropolitan Medical Response System provides a response tool for the State of New Hampshire when the local response is no longer able to provide a sustained response to emergencies. The medical volunteers who are members of Metropolitan Medical Response System provide their expertise in events that may require assistance with a surge on local hospitals, which is invaluable in a catastrophic event. The team of professionals is trained and ready for deployment by the emergency management system within the State of New Hampshire within hours of a request.

The Contractor will maintain proficiency in community emergency preparedness, disaster response, and resiliency by providing leadership skills, medical, and response training in order to increase the advanced field-healthcare capability in New Hampshire and surrounding states.

Area served: Statewide

Source of Funds: CFDA #93.889, FAIN #U3REP190580; CFDA #93.268, FAIN #H23IP922595; CFDA #93.323, FAIN #NU50CK000522

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,


Lori A. Shabinette
Commissioner

I hereby approve this request pursuant to RSA 4:45, RSA 21-P:43, and Section 4 of Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, 2020-20, 2020-21, 2020-23, 2020-24, 2020-25, 2021-01, 2021-02, 2021-04, 2021-05, 2021-06, and 2021-08, and suspend the Manual of Procedures 150, V., B., 1 requirements.

May 24, 2021
Date

Christopher T. Sununu
Name: Governor Christopher T. Sununu