



STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF PUBLIC HEALTH SERVICES

Lori A. Shibanette
 Commissioner

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 Interim Director

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May 19, 2021

His Excellency, Governor Christopher T. Sununu
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Public Health Services, to enter into a **Sole Source** amendment to an existing contract with Paul Mortimer, Jr. (VC#319212), Manchester, NH, to act as the Task Force Team Lead of the Metropolitan Medical Response System, by increasing the price limitation by \$17,000 from \$113,900 to \$130,900 and by extending the completion date from June 30, 2021, to December 31, 2021, effective upon Governor approval. 100% Federal Funds.

The original contract was approved on June 10, 2020, by the Department because it was under the \$10,000 threshold established in MOP 150 for service contracts. It was subsequently amended with Governor approval on July 23, 2020, as presented to the Executive Council on August 26, 2020 Informational Item #D.

Funds are anticipated to be available in State Fiscal Years 2022, upon the availability and continued appropriation of funds in the future operating budget, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

05-95-95-950010-56760000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT, HHS: COMMISSIONER'S OFFICE, OFFICE OF THE COMMISSIONER, OFFICE OF BUSINESS OPERATIONS

State Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increased (Decreased) Amount	Revised Budget
2020	103-5026644	Contracts for Prog Svc	95010999	\$9,900	\$0	\$9,900
			Subtotal	\$9,900	\$0	\$9,900

095-90-902510-1956 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF INFECTIOUS DISEASE CONTROL, IMMUNIZATION-COVID-19

State Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increased (Decreased) Amount	Revised Budget
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2022	074-500589	Grants for Pub Asst and Relief	90023210	\$0	\$10,000	\$10,000
			Subtotal	\$0	\$10,000	\$10,000

095-90-903510-1113 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF EMERGENCY PREPAREDNESS AND RESPONSE, HOSPITAL PREPAREDNESS

State Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increased (Decreased) Amount	Revised Budget
2022	074-500589	Grants for Pub Asst and Relief	90077700	\$0	\$3,500	\$3,500
			Subtotal	\$0	\$3,500	\$3,500

05-095-090-903010-1901 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: PUBLIC HEALTH DIVISION, BUREAU OF LABORATORY SERVICES, ELC CARES COVID-19

State Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increased (Decreased) Amount	Revised Budget
2021	102-500731	Contracts for Prog Svc	90183518	\$104,000	\$0	\$104,000
2022	102-500731	Contracts for Prog Svc	90183538	\$0	\$3,500	\$3,500
			Subtotal	\$104,000	\$3,500	\$107,500
			Total	\$113,900	\$17,000	\$130,900

EXPLANATION

This request is **Sole Source** because the Department is seeking to extend the contract beyond the current completion date and no contract renewal options are available. The need for the services provided under this agreement increased substantially to support the State's strategic response to COVID-19 as evidenced by the most recent amendment approved by the Governor to add \$104,000. Because of the uncertainties presented during the past year, the Department did not seek to reprocur services mid-pandemic to ensure consistency through an evolving situation. The Department intends to competitively reprocur services by December 31, 2021. The vendor is uniquely qualified to deliver Metropolitan Medical Response System and COVID-19 emergency management services. It is in the best interest of the State to continue to utilize the existing Contractor to maintain continuity of support and efficient delivery of services.

The purpose of this request is to allow for continued Metropolitan Medical Response System Task Force Task Force Team Lead to support COVID-19 logistics, which include testing initiatives, personal protected equipment inventory, and vaccination distribution. In addition, the

Contractor will assist the Department as the logistics coordinator by maintaining proper stock of inventory, distribution of medical and non-medical supplies and equipment from the warehouse.

Metropolitan Medical Response System provides a response tool for the State of New Hampshire when the local response is no longer able to provide a sustained response to emergencies. The medical volunteers who are members of Metropolitan Medical Response System provide their expertise in events that may require assistance with a surge on local hospitals, which is invaluable in a catastrophic event. The team of professionals is trained and ready for deployment by the emergency management system within the State of New Hampshire within hours of a request. The Task Force is a cornerstone of health and medical coordination of the State's public health and medical resources in an emergency situation.

The number of individuals served will be dependent upon the spread or containment of the COVID-19 pandemic.

The Contractor will maintain proficiency in community emergency preparedness, disaster response, and resiliency by providing leadership skills, medical, and response training in order to increase the advanced field-healthcare capability in New Hampshire and surrounding states. In addition, the Contractor will gather and prepare all necessary materials for deployment in the event of an emergency or hazardous incident by maintaining the State's medical and non-medical supplies.

Area served: Statewide

Source of Funds: CFDA #93.889, FAIN # U3REP190580; CFDA #93.268, FAIN # NH23IP922595; CFDA #93.323, FAIN # NU50CK000522

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Lori A. Shibinette
Commissioner



I hereby approve this request pursuant to RSA 4:45, RSA 21-P:43, and Section 4 of Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, 2020-20, 2020-21, 2020-23, 2020-24, 2020-25, 2021-01, 2021-02, 2021-04, 2021-05, 2021-06, and 2021-08, and suspend the Manual of Procedures 150, V., B., 1 requirements.

May 24, 2021

Date



Name: Governor Christopher T. Sununu