



**STATE OF NEW HAMPSHIRE**  
**DEPARTMENT OF HEALTH AND HUMAN SERVICES**  
***DIVISION OF PUBLIC HEALTH SERVICES***

Lori A. Shibley  
 Commissioner

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May 21, 2021

His Excellency, Governor Christopher T. Sununu  
 State House  
 Concord, New Hampshire 03301

**REQUESTED ACTION**

1. Authorize the Department of Health and Human Services, Division of Public Health Services, to enter into a **Sole Source** contract with Granite United Way (VC#160015), Manchester, NH, in the amount of \$10,000,000 to coordinate reimbursement for COVID-19 testing costs at Overnight Youth Recreational Summer Camps, effective upon Governor approval through September 30, 2021. 100% Federal Funds.
2. Further authorize one (1) advanced payment in the amount of \$5,000,000 to Granite United Way, in accordance with the terms of the contract, upon Governor approval. 100% Federal Funds.

Funds are available in the following account for State Fiscal Year 2021, and are anticipated to be available in State Fiscal Year 2022, upon the availability and continued appropriation of funds in the future operating budget, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

**05-95-90-903010-2436 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: PUBLIC HEALTH DIVISION, BUREAU OF LABORATORY SERVICES, ELC – REOPENING SCHOOLS – COVID-19**

| State Fiscal Year | Class / Account | Class Title            | Job Number   | Total Amount        |
|-------------------|-----------------|------------------------|--------------|---------------------|
| 2021              | 102-500731      | Contracts for Prog Svc | 90072003     | \$5,000,000         |
| 2022              | 102-500731      | Contracts for Prog Svc | 90072003     | \$5,000,000         |
|                   |                 |                        | <b>Total</b> | <b>\$10,000,000</b> |

**EXPLANATION**

This request is **Sole Source** because the Department, in the interest of the public's health and safety, determined the Contractor possesses the capacity to immediately stand up a COVID-19 summer camp reimbursement testing program. The Department anticipates approximately 100 Overnight Youth Recreation Camps will operate in NH during the summer of 2021, all of which must adhere to the NH Universal Best Practices Overnight Settings for Children Guidance.

The purpose of this request is for the Contractor to coordinate reimbursement for COVID-19 testing costs for Overnight Youth Recreational Summer Camps and to ensure compliance with the NH Universal Best Practices Overnight Settings for Children Guidance. The Contractor will receive weekly reimbursement requests from the Overnight Youth Recreation Camps, verify the requests are for actual expenditures incurred, and provide reimbursement.

The Department is requesting authority to make an advance payment to the Contractor to provide the Contractor with adequate funds to immediately begin reimbursing Overnight Youth Recreation Camps for testing costs upon request. If the Department does not provide the advance payment, then the Contractor will not have sufficient funds available to efficiently reimburse Overnight Youth Recreation Camps for testing costs, which could be a substantial financial burden on the camps if not paid quickly.

The Department anticipates more than 100 Overnight Youth Recreational Summer Camps will request reimbursement for COVID-19 testing. Therefore, the Department estimates approximately 40,000 campers and 7,000 staff will be served from June 2021 through September 30, 2021.

The Contractor will enter into subcontracts with the Overnight Youth Recreational Summer Camps to ensure the camps conduct two (2) COVID-19 tests for asymptomatic camper and staff; one on the first day of the camp and one follow-up test to be conducted within 5-7 days of arrival of the camper or staff. Camps can either have a third party administer the COVID-19 test or may self-administer the COVID-19 test. Additionally, camps will be able to utilize Department issued BinaxNOW cards to test any symptomatic campers and staff.

The Department will monitor contracted services by obtaining weekly reports that detail:

- Weekly number of campers and staff members tested;
- Date of test and whether the test is an arrival test (conducted on date of arrival of the camper or staff) or follow-up test (conducted within 5-7 days of arrival).
- The COVID-19 test methodology.

Area served: Statewide

Source of Funds: CFDA #93.323, FAIN# NU50CK000522

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,

  
FOR Lori A. Shibinette  
Commissioner

I hereby approve this request pursuant to RSA 4:45, RSA 21-P:43, and Section 4 of Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, 2020-20, 2020-21, 2020-23, 2020-24, 2020-25, 2021-01, 2021-02, 2021-04, 2021-05, 2021-06, and 2021-08, and suspend the Manual of Procedures 150, V., A., 3 requirements.

May 24, 2021

Date



Name: Governor Christopher T. Sununu