



STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF THE COMMISSIONER

Lori A. Shibnette
 Commissioner

Lori A. Weaver
 Deputy Commissioner

129 PLEASANT STREET, CONCORD, NH 03301-3857
 603-271-9200 1-800-852-3345 Ext. 9200
 Fax: 603-271-4912 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

June 9, 2021

His Excellency, Governor Christopher T. Sununu
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Office of the Commissioner, to enter into a **Retroactive, Sole Source** amendment to an existing contract with Interim HealthCare of the Northeast Inc. d/b/a Interim Healthcare (VC#177264), Manchester, NH, to continue to provide temporary staff to long-term care facilities in need of relief staffing due to staffing shortages caused by the COVID-19 pandemic, by increasing the price limitation by \$55,000 from \$690,000 to \$745,000 with no change to the completion date of June 30, 2021, effective retroactive to May 1, 2021, upon Governor approval. 100% Other Funds (FEMA).

The original contract was approved by Governor Sununu on June 16, 2020, and presented to the Executive Council on July 15, 2020, as informational item #F, and amended with Governor approval on December 18, 2020, and presented to the Executive Council on February 3, 2021, as informational item #B.

Funds are available in the following account for State Fiscal Year 2021, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

**05-95-95-950010-19190000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS
 DEPT OF, HHS: COMMISSIONER'S OFFICE, OFFICE OF THE COMMISSIONER, COVID19
 FEMA**

State Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increased (Decreased) Amount	Revised Budget
2020	103/502507	Contracts for Oper Svc	95010690	\$400,000	\$0	\$400,000
2021	103/502507	Contracts for Oper Svc	95010690	\$290,000	\$55,000	\$345,000
			Total	\$690,000	\$55,000	\$745,000

EXPLANATION

This request is **Retroactive** because long-term care facilities have continued to experience staffing shortages that could potentially result in residents being moved to hospitals and/or the facilities being closed due to illness. The need for staffing resources has exceeded the previously predicated demand and available funding and Contractor has incurred costs in

excess of the price limitation. This request is **Sole Source** because the contract was originally approved as sole source and MOP 150 requires any subsequent amendments to be labeled as sole source. The Department, in the interest of the public's health and safety, identified the Contractor as being capable of immediately providing relief staffing to New Hampshire long-term care facilities.

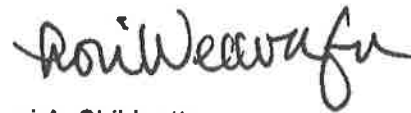
The purpose of this request is to add additional funding to continue to provide temporary staff to long-term care facilities designated by the Department of Health and Human Services as in need of relief staffing due to staffing shortages caused by the COVID-19 pandemic. The Contractor will provide registered nurses and licensed nursing assistants who can be rapidly deployed to long-term care facilities in distress due to severe staff shortages.

The exact number of relief staff needed will depend on the trajectory of the COVID-19 pandemic and the needs of each facility.

Area served: Statewide

Source of Funds: 100% Other (FEMA).

Respectfully submitted,



Lori A. Shibinette
Commissioner

I hereby approve this request pursuant to RSA 4:45, RSA 21-P:43, and Section 4 of Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, 2020-20, 2020-21, 2020-23, 2020-24, 2020-25, 2021-01, 2021-02, 2021-04, 2021-05, 2021-06, 2021-08, and 2021-10 and suspend the Manual of Procedures 150, V., B., 1 requirements.

6.10.21

Date



Name: Governor Christopher T. Sununu