



STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF PUBLIC HEALTH SERVICES

Lori A. Shlbinette
 Commissioner

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June 3, 2021

His Excellency, Governor Christopher T. Sununu
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Public Health Services, to enter into a **Sole Source** amendment to an existing contract with On-Site Medical Services, LLC. (VC# 348965), Charlestown, NH, to provide vaccinations for homebound individuals, school staff, and other vulnerable individuals in accordance with New Hampshire's Coronavirus Disease 2019 Vaccination Plan, by extending the completion date from June 30, 2021, to July 31, 2021 effective upon Governor approval with no change to the price limitation of \$2,220,670. 100% Other Funds (FEMA Public Assistance).

The original contract was approved by Governor on March 18, 2021, as presented to the Executive Council on April 21, 2021, Item J, and amended with Governor approval on April 1, 2021, as presented to the Executive Council on May 5, 2021, Item J.

Funds are available in the following account for State Fiscal Year 2021, with the authority to adjust budget line items within the price limitation through the Budget Office, if needed and justified.

05-95-095-950010-1919 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SERVICES, HHS: OFFICE OF THE COMMISSIONER, COMMISSIONERS OFFICE, COVID19 FEMA DHHS

State Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increased (Decreased) Amount	Revised Budget
2021	103-502664	Contracts for Oper Svc	95010690	\$2,220,670	\$0	\$2,220,670
			Total	\$2,220,670	\$0	\$2,220,670

EXPLANATION

This request is **Sole Source** because the contract was originally approved as sole source and MOP 150 requires any subsequent amendments to be labeled as sole source. The Contractor has been administering COVID-19 vaccinations and will continue for one (1) month to administer the vaccinations in order to ensure individuals who received their first vaccinations receive their second.

The Contractor will continue to provide COVID-19 vaccinations to homebound individuals, school staff, or other individuals as directed by the Department, in accordance with New Hampshire's Coronavirus Disease 2019 Vaccination Plan. The Contractor is sending qualified medical professionals to individuals' homes, school sites, or other community locations to administer COVID-19 vaccinations.

The population served includes residents statewide. The exact number of residents of the State of New Hampshire who will be served will depend on the trajectory of the COVID-19 pandemic.

The Contractor is working with the established Regional Public Health Networks to ensure individuals are vaccinated in a timely and effective manner. When the Contractor's staff go into the home of an individual, they also conduct a physical assessment, administer the vaccination, and monitor the individual's vital signs.

The Department is monitoring contracted services by reviewing daily reports of the number of individuals vaccinated. In addition, any adverse reactions to the vaccination or unusual circumstances will be reported the Department immediately.

As referenced in Exhibit A of the original contract, the parties have the option to extend the agreement for up to one (1) additional year, contingent upon satisfactory delivery of services, available funding, agreement of the parties and Governor and Council approval. The Department is exercising its option to renew services for one (1) month of the one (1) year available.

Area served: Sullivan County

Source of Funds: CFDA 97.036, FAIN 4516DRNHP00000001

In the event that the Other Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Lori A. Shibinette
Commissioner

I hereby approve this request pursuant to RSA 4:45, RSA 21-P:43, and Section 4 of Executive Order 2020-04 as extended by Executive Orders 2020-05, 2020-08, 2020-09, 2020-10, 2020-14, 2020-15, 2020-16, 2020-17, 2020-18, 2020-20, 2020-21, 2020-23, 2020-24, 2020-25, 2021-01, 2021-02, 2021-04, 2021-05, 2021-06, 2021-08, 2021-09, and 2021-10, and suspend the Manual of Procedures 150, V., B., 1 requirements.

6-4-21

Date



Name: Governor Christopher T. Sununu